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Award

## **Microsoft Office 365 licences**

Science Museum Group

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078658

Procurement identifier (OCID): ocids-h6vhtk-05ec57 ([view related notices](#))

Published 1 December 2025, 5:09pm

### **Scope**

### **Reference**

SCM3939M

### **Description**

Renewal of the Office 365 Subscription Agreement with Microsoft, which provide access to our Office Suite, Teams Telephony, SharePoint, Intranet and several other security & compliance features.

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### **Contract 1. Microsoft Office 365 licences**

## **Supplier**

- MICROSOFT LIMITED

## **Contract value**

- £951,000 excluding VAT
- £1,141,200 including VAT

Above the relevant threshold

## **Award decision date**

1 December 2025

## **Standstill period**

- End: 11 December 2025
- 8 working days

## **Earliest date the contract will be signed**

12 December 2025

## **Contract dates (estimated)**

- 1 January 2026 to 31 December 2028
- 3 years

## **Main procurement category**

Goods

## **CPV classifications**

- 48000000 - Software package and information systems

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## **Procedure**

### **Procedure type**

Direct award

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## **Supplier**

### **MICROSOFT LIMITED**

- Companies House: 01624297
- Public Procurement Organisation Number: PGYN-4242-JRRY

Microsoft Campus

Reading

RG6 1WG

United Kingdom

Email: [ukcdp@microsoft.com](mailto:ukcdp@microsoft.com)

Website:

<https://www.microsoft.com/en-gb/about/?msockid=3a4757f9f8b263bd2daa467cfcb26582>

Region: UKJ11 - Berkshire

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. Microsoft Office 365 licences

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## **Contracting authority**

### **Science Museum Group**

- Public Procurement Organisation Number: PDTR-3338-MNPG

The Science Museum

London

SW7 2DD

United Kingdom

Email: [procurement@sciencemuseum.ac.uk](mailto:procurement@sciencemuseum.ac.uk)

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - central government