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Award

Microsoft Office 365 licences

Science Museum Group

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Notice identifier: 2025/S 000-078655

Procurement identifier (OCID): ocds-h6vhtk-05ec57 ([view related notices](#))

Published 1 December 2025, 5:02pm

Scope

Description

Renewal of the Office 365 Subscription Agreement with Microsoft, which provide access to our Office Suite, Teams Telephony, SharePoint, Intranet and several other security & compliance features.

Contract 1. Microsoft Office 365 licences

Suppliers

Supplier not yet selected

Contract value

- £951,000 excluding VAT
- £1,141,200 including VAT

Above the relevant threshold

Earliest date the contract will be signed

12 December 2025

Contract dates (estimated)

- 1 January 2026 to 31 December 2028
- 3 years

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Direct award

Direct award justification

- Single supplier - technical reasons
- Additional or repeat goods, services or works - extension or partial replacement

Microsoft is the sole provider of Office 365 services, including Teams Telephony, SharePoint, and associated security and compliance features. These services are proprietary and cannot be supplied or maintained by any other vendor. Alternative solutions would not meet our operational and interoperability requirements without disproportionate cost and disruption.

Contracting authority

Science Museum Group

- Public Procurement Organisation Number: PDTR-3338-MNPG

The Science Museum

London

SW7 2DD

United Kingdom

Email: procurement@sciencemuseum.ac.uk

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - central government