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Contract

## **HR & Payroll System**

Chelmsford City Council

F03: Contract award notice

Notice identifier: 2025/S 000-078585

Procurement identifier (OCID): ocds-h6vhtk-05ec2d

Published 1 December 2025, 3:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chelmsford City Council

Civic Centre

Chelmsford

CM11JE

#### **Contact**

Emma Till

#### **Email**

[procurement@chelmsford.gov.uk](mailto:procurement@chelmsford.gov.uk)

#### **Telephone**

+44 1245606774

#### **Country**

United Kingdom

**Region code**

UKH36 - Heart of Essex

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.chelmsford.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

HR & Payroll System

**II.1.2) Main CPV code**

- 48000000 - Software package and information systems

**II.1.3) Type of contract**

Supplies

**II.1.4) Short description**

The provision of the Councils HR & Payroll Software System (Itrent)

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £767,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

#### **II.2.4) Description of the procurement**

Awarded and procured via the KCS Software Products and Associated services framework.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

This contract was awarded via the KCS Software Products and Associated Services framework

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 October 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Softcat PLC

Marlow, Buckinghamshire

SL7 1LW

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

02174990

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £767,000

Total value of the contract/lot: £767,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Chelmsford City Council

Chelmsford

CM1 1JE

Country

United Kingdom