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Contract

HR & Payroll System

Chelmsford City Council

F03: Contract award notice

Notice identifier: 2025/S 000-078585

Procurement identifier (OCID): ocds-h6vhtk-05ec2d

Published 1 December 2025, 3:35pm

Section I: Contracting authority

I.1) Name and addresses

Chelmsford City Council

Civic Centre

Chelmsford

CM11JE

Contact

Emma Till

Email

procurement@chelmsford.gov.uk

Telephone

+44 1245606774

Country

United Kingdom

Region code

UKH36 - Heart of Essex

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.chelmsford.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR & Payroll System

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The provision of the Councils HR & Payroll Software System (Itrent)

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £767,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

Awarded and procured via the KCS Software Products and Associated services framework.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

This contract was awarded via the KCS Software Products and Associated Services framework

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 October 2025

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Softcat PLC

Marlow, Buckinghamshire

SL7 1LW

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

02174990

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £767,000

Total value of the contract/lot: £767,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Chelmsford City Council

Chelmsford

CM1 1JE

Country

United Kingdom