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Tender

Provision of Floral Displays in Aylesbury Town

Aylesbury Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078364

Procurement identifier (OCID): ocds-h6vhtk-05ebac

Published 1 December 2025, 10:17am

Scope

Description

The provision of seasonal Floral Displays (2026-2028)

Aylesbury Town Council is inviting tenders for the provision of floral display services for the Town. The contract covers a 3-year term (commencing on the 1st June 2026), with particular focus on high quality and an impactful visual design.

The Council requires a supplier to deliver on the following:

- The design and supply of seasonal schemes (Summer and Winter) for a range of locations/planter types. Including hanging baskets, troughs and roundabouts.
- The installation and timely delivery across the Town for the floral displays.
- The full maintenance of the floral displays, including watering, feeding and deadheading.
- Sustainability, with commitments to peat-free compost and pollinator friendly planting.

This procedure is conducted under the Procurement Act 2023 using the Competitive Flexible Procedure (CFP). This has therefore been designed into a multi-stage process to ensure the most advantageous tender (MAT) is selected. The stages of this procurement

are as follows:

- Stage 1: Standard Selection Questionnaire (SSQ) and the technical questions (quality).
- Stage 2: Detailed commercial response (price) and social value assessment in line with the social value model theme of fighting climate change.
- Stage 3: Final award stage.

The evaluation criteria is weighted across three areas, these are the following:

- Quality - 50%
- Price - 40%
- Social Value 10%

The total contract value is estimated to £312,105.00 over three years excl VAT.

The deadline for this opportunity is the 05/01/2026, as suppliers are required to fulfil the minimum score on Stage 1 to progress onto Stages 2 and 3.

Total value (estimated)

- £312,105 excluding VAT
- £374,526 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 June 2026 to 1 June 2029
- 3 years, 1 day

Options

The right to additional purchases while the contract is valid.

The contract includes the ability for the Customer to request changes to the scope or delivery of the Services during the contract term. Such changes may relate to the design or nature of the Floral Displays, the Services delivered, associated costs, delivery timelines or other contractual provisions. Any change will only take effect once a formal Change Order has been prepared and signed by both parties. All changes will comply with Section 74 of the Procurement Act 2023 concerning permitted contract modifications.

Where the Customer requests a change, the Supplier will prepare a draft Change Order within ten business days, outlining the impact on services, deliverables, costs and timelines. The Customer may then approve or reject the proposed Change Order. If not agreed, the matter may be escalated through the contract's dispute resolution procedure. The Supplier is not entitled to charge for preparing Change Orders requested by the Customer.

In addition, the contract includes a permitted modification for variable quantities of hanging baskets required for local business uptake. This adjustment does not require a Change Order and will be managed in line with the provisions set out in Schedule 1.

Main procurement category

Services

CPV classifications

- 03100000 - Agricultural and horticultural products
- 03451100 - Bedding plants
- 03451200 - Flower bulbs
- 03451300 - Shrubs
- 77310000 - Planting and maintenance services of green areas

Contract locations

- UKJ13 - Buckinghamshire CC

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Submission type

Tenders

Tender submission deadline

23 March 2026, 11:59pm

Submission address and any special instructions

<https://cimple.uk/detail/496859>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

25 March 2026

Award criteria

| Name | Type | Weighting |
|-------------|-------------|------------------|
| Quality | Quality | 50% |
| Commercial | Price | 40% |
| Social | Quality | 10% |

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

This Competitive Flexible Procedure will follow a multi-stage process. The procurement will begin with a participation stage that includes the Selection Questionnaire, ITT technical. Shortlisted suppliers will be invited to submit commercial and social value submissions as part of the tender stage. The highest scoring supplier following all evaluated stages will be recommended for award. Final checks and due diligence will be completed before contract award.

Documents

Associated tender documents

<https://cimple.uk/detail/496859>

Contracting authority

Aylesbury Town Council

- Public Procurement Organisation Number: PYYT-4564-HNXJ

Town Hall, 5 Church Street

Aylesbury

HP20 2QP

United Kingdom

Email: procurement@aylesburytowncouncil.gov.uk

Region: UKJ13 - Buckinghamshire CC

Organisation type: Public authority - sub-central government