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Tender

2025 - 1068 Culture Audit RFP

Citizen Housing Group Ltd

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078145

Procurement identifier (OCID): ocds-h6vhtk-05a4d6 ([view related notices](#))

Published 28 November 2025, 2:31pm

Scope

Reference

2025 - 1068

Description

Citizen would like to appoint a third-party provider to conduct a Culture Audit to determine Citizen's culture maturity. The audit will be an advisory review, an assurance opinion will not be provided. The objective is to obtain advisory recommendations for management to consider and to inform the ongoing development of the culture and people approach and enhance what is already in place. The estimated value of the Project is between £20,000 - £40,000. The Agreement will be designed to stimulate a collaborative working environment between the parties and, amongst other things, encourage excellent performance measured against agreed key performance indicators.

If you wish to express an interest in this project please ensure you are registered and logged into our Portal. The `Express Interest` button will only appear on the Tender Management page if you are logged in.

Applicants are advised to ensure that they do not base their submission on discussions

with any other member of Citizen Staff. If you require any clarification on matters contained within the Tender Documents, you must do so via Correspondence of the Citizen E-Procurement portal. Failure to observe this requirement may result in your bid being eliminated.

Please note that in the case of tender clarifications where appropriate, answers will be circulated to all tenderers.

NB: Should you require assistance or clarification on the use of In-Tend, please contact In-Tend support on 0845 557 8079 / +44 (0) 114 407 0065.

You must upload your bid by using the `Attach Documents` button and your return must be submitted via `Submit Return` on the Citizen E-Procurement portal before the deadline date provided in the project details. You will have the option to modify your bid up until the deadline.

Total value (estimated)

- £0 including VAT

Below the relevant threshold

Contract dates (estimated)

- 2 March 2026 to 1 September 2026
- Possible extension to 1 March 2027
- 1 year

Description of possible extension:

Initial 6 month term, which may be extended by a further 6 month period.

Main procurement category

Services

CPV classifications

- 79212000 - Auditing services
- 79414000 - Human resources management consultancy services

Contract locations

- UKG3 - West Midlands

Participation

This procurement is reserved for

UK suppliers

Submission

Enquiry deadline

19 December 2025, 5:00pm

Tender submission deadline

19 December 2025, 5:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

Invite Only Procedure - via In-Tend.

Tenders may be submitted electronically

Yes

Award criteria

Price per Quality Point (PQP) - The bidder's submitted cost is divided by their total weighted score to calculate their PQP score, the lowest score is the best.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Citizen Housing Group Ltd

- Charity Commission (England and Wales): 8181

4040 Lakeside

Birmingham

B377YN

United Kingdom

Email: Procurement@citizenhousing.org.uk

Region: UKG32 - Solihull

Organisation type: Public authority - sub-central government