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Tender

## **ST Marys Kenmure IT Service and Support RFP**

St Marys Kenmure

F02: Contract notice

Notice identifier: 2025/S 000-078067

Procurement identifier (OCID): ocds-h6vhtk-05eb05

Published 28 November 2025, 12:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Marys Kenmure

St Marys Road

Bishopbriggs

G64 2EH

#### **Contact**

John Ryan

#### **Email**

[jryan@stmaryskenmure.org.uk](mailto:jryan@stmaryskenmure.org.uk)

#### **Telephone**

+44 1415861200

#### **Fax**

+44 1415861200

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

N/A

**Internet address(es)**

Main address

[www.stmaryskenmure.org.uk](http://www.stmaryskenmure.org.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30769](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30769)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://stmaryskenmure.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://stmaryskenmure.org.uk>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ST Marys Kenmure IT Service and Support RFP

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

St Mary's Kenmure (SMK) is a specialist secure youth care facility in Glasgow that provides a safe environment for the care and education of up to 24 young people referred through courts and children's hearings. SMK relies on robust IT systems to support its educational, administrative, and care services. This Request for Proposal (RFP) invites qualified IT service providers to bid for a three-year contract to deliver comprehensive IT support and services to SMK. The aim is to ensure reliable day-to-day IT operations, strengthen technical capabilities, and align IT services with SMK's needs and compliance obligations.

#### **II.1.5) Estimated total value**

Value excluding VAT: £50,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

ST Marys Kenmure

St Marys Road

Bishopbriggs

Glasgow

G64 2EH

### **II.2.4) Description of the procurement**

St Mary's Kenmure (SMK) is a specialist secure youth care facility in Glasgow that provides a safe environment for the care and education of up to 24 young people referred through courts and children's hearings. SMK relies on robust IT systems to support its educational, administrative, and care services. This Request for Proposal (RFP) invites qualified IT service providers to bid for a three-year contract to deliver comprehensive IT support and services to SMK. The aim is to ensure reliable day-to-day IT operations, strengthen technical capabilities, and align IT services with SMK's needs and compliance obligations.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Annually based on performance

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 January 2026

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 April 2026

#### **IV.2.7) Conditions for opening of tenders**

Date

30 April 2026

Local time

9:00am

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=815585](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=815585).

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

#### 1. Skills, Training & Education

Provide free digital skills workshops for local residents (e.g., basic IT literacy, cybersecurity awareness, CV building).

Offer guest talks or demonstrations at local schools or colleges.

Supply short online training modules or access to e-learning content for community groups.

Host “introduction to coding” sessions for young people.

#### 2. Support for Local Employment

Provide one work-experience placement for a student or jobseeker.

Offer mentoring or job-shadowing for those interested in IT careers.

Participate in local careers fairs or STEM events.

#### 3. Support for Local Businesses & Third Sector

Provide free or discounted IT advice sessions for local charities or small businesses.

Deliver a cybersecurity health check for a local non-profit group.

Offer pro bono troubleshooting for community organisations (limited, sensible scope).

#### 4. Volunteering

Volunteer staff time to support community technology projects (e.g., setting up devices, advising on software).

Participate in local digital inclusion initiatives by helping residents use online public services.

#### 5. Environmental Commitments

Ensure unused equipment is donated, securely wiped, and reused by a charity.

Implement or contribute to a device recycling programme.

Reduce carbon impact by using energy-efficient hosting or cloud resources.

#### 6. Inclusive & Ethical Practices

Commitment to fair work, equality and diversity in recruitment.

Ensure the project uses accessible digital standards (WCAG-compliant design).

Support community groups focused on digital accessibility or inclusion.

#### 7. Knowledge Sharing with the Client

Provide free documentation or training materials beyond contractual minimums.

Deliver post-project handover workshops to upskill the client's staff.

(SC Ref:815585)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court

PO Box 23, 1 Carlton Place

Glasgow

G5 9DA

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Telephone

+44 4298888

Country

United Kingdom