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Tender

Digital Safety Strategy and Strategic Risk Chapter Development

Office of Rail and Road

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078042

Procurement identifier (OCID): ocids-h6vhtk-05eaf7

Published 28 November 2025, 12:10pm

Scope

Reference

ORR/CT/25-82

Description

The Office of Rail and Road (ORR) seeks a specialist consultancy to deliver expert services for the development of our Digital Safety Strategy and accompanying Strategic Risk Chapter (SRC). This work will shape ORR's regulatory approach to digital systems and emerging technologies, ensuring health and safety risks are effectively managed across the rail industry.

Total value (estimated)

- £25,000 excluding VAT

- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 22 January 2026 to 31 March 2026
- Possible extension to 30 April 2026
- 3 months, 10 days

Description of possible extension:

This contract is intended to complete all deliverables by 31 March 2026 to ensure delivery within the current financial year. Extensions would only be considered in exceptional circumstances, such as:

Unforeseen delays caused by ORR dependencies (e.g., access to data or stakeholder availability).

If an extension is granted, it will be strictly limited to completing outstanding deliverables and will not exceed one additional month (April 2026). No additional budget will be provided unless agreed in writing by ORR.

Multiple extensions are not anticipated; however, if required, they would follow the same approval process and remain within the financial constraints of the original contract.

Main procurement category

Services

CPV classifications

- 72222000 - Information systems or technology strategic review and planning services
- 79410000 - Business and management consultancy services

Contract locations

- UK - United Kingdom
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

15 December 2025, 12:00pm

Tender submission deadline

14 January 2026, 12:00pm

Submission address and any special instructions

Tenders must be submitted electronically via the ORR eTendering portal:
<https://orr.ukp.app.jaggaer.com/go/15297504019ACA5975CB>

Submission Deadline: 14 January 2026, 12:00 noon (UK time).

Tenders uploaded after the closing date and time may not be accepted.

Bidders can upload revised versions until the deadline.

The tender must be submitted in two envelopes:

Technical Envelope: Quality response (Methodology, Delivery, Experience), Disclaimer, and Cyber Essentials or ISO27000 certification (or equivalent).

Commercial Envelope: Price and Form of Tender.

File formats accepted: PDF or Word (.docx).

No electronic auction will be used for this procurement.

Guidance on registering and using the portal can be found at:

<https://www.orr.gov.uk/about/procuring-goods-and-services/e-tendering>

Tenders may be submitted electronically

Yes

Award criteria

The contract will be awarded to the supplier submitting the most advantageous tender based on quality and price. Tenders will be evaluated against the following weighted criteria:

Methodology (25%) - How well the proposed approach meets the project requirements and demonstrates innovative consultation methods.

Delivery (30%) - Ability to deliver within timescales, manage risks, and allocate resources effectively.

Experience (30%) - Relevant organisational and team experience, supported by CVs and examples of similar projects.

Cost / Value for Money (15%) - Fixed fee proposal with full breakdown of costs and day rates.

Responses will be scored from 0 (Unacceptable) to 5 (Excellent) for quality criteria, and price will be evaluated relative to the lowest bid.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[ORR CT 25-82 ITT Statement of Requirement \(General\) 2022 - Digital Safety Strategy and SRC Final 28.11.pdf](#)

[ORR CT 25-82 Template - Disclaimer.docx](#)

[ORR CT 25-82 Template - Form of Tender - Fixed Fee.docx](#)

[ORR CT 25-82 Template Short-Form Services Agreement + Cover Sheet.docx](#)

Contracting authority

Office of Rail and Road

- Public Procurement Organisation Number: PMPH-6471-MDYY

25 Cabot Square

London

E14 4QZ

United Kingdom

Email: procurementteam@orr.gov.uk

Region: UKI42 - Tower Hamlets

Organisation type: Public authority - central government