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Tender

## **Provision of Media Training**

South Wales Fire and Rescue Service

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078021

Procurement identifier (OCID): ocds-h6vhtk-05eaef

Published 28 November 2025, 11:40am

### **Scope**

### **Reference**

SWITQ180

### **Description**

This invitation to Quote (ITQ) has been issued by the Contracting Authority who are seeking to award a below-threshold contract for the provision of Media Training.

The Contracting Authority will award the contract to a single supplier. The successful supplier must be able to provide the content for an e-learning package, as well as providing delivery of face-to-face media training to equip Senior Leaders with a more comprehensive understanding of the media and our relationship with them.

The Contract Term shall be for an initial period of two-years, with an option to extend by up to a further 48 months in periods of two-years (2+2+2). The anticipated commencement date of the contract is 16th February 2026.

### **Total value (estimated)**

- £21,000 excluding VAT
- £25,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 16 February 2026 to 15 February 2028
- Possible extension to 15 February 2032
- 6 years

Description of possible extension:

This contract can be extended by up to a further 48 months in two extension periods of 24-months.

### **Main procurement category**

Services

### **CPV classifications**

- 80000000 - Education and training services

### **Contract locations**

- UKL - Wales
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## Participation

### Particular suitability

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## Submission

### Enquiry deadline

2 January 2026, 5:00pm

### Tender submission deadline

9 January 2026, 12:00pm

### Submission address and any special instructions

<https://www.sell2wales.gov.wales/>

### Tenders may be submitted electronically

Yes

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## Award criteria

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	Price as per ITQ documents	Price	60.00%
Technical Criteria	Technical criteria as per ITQ documents	Quality	40.00%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=353371](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=353371)

ITQ Part 1

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=353372](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=353372)

ITQ Part 2

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=353373](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=353373)

Appendix 1 - Business Continuity Audit Report

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=353381](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=353381)

Appendix 2 - Terms and Conditions

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## **Contracting authority**

### **South Wales Fire and Rescue Service**

- Public Procurement Organisation Number: PQMW-9436-MMYZ

South Wales Fire and Rescue Service Headquarters

Llantrisant

CF72 8LX

United Kingdom

Contact name: Abigail Naci

Telephone: 01443 232082

Email: [a-naci@southwales-fire.gov.uk](mailto:a-naci@southwales-fire.gov.uk)

Region: UKL15 - Central Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales