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Tender

Sheffield's SEND Local offer (Digital)

Sheffield City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077940

Procurement identifier (OCID): ocds-h6vhtk-05eac5

Published 28 November 2025, 9:30am

Scope

Reference

105663

Description

As part of the Children & Families Act 2014 the SEND Local Offer is a statutory requirement for all Local Authorities in England. The SEND Code of Practice 4.3 states "the Local Offer should not simply be a directory of existing services. Its success depends as much upon full engagement with children, young people and their parents as on the information it contains. The process of developing the Local Offer will help local authorities and their health partners to improve provision." Local Authorities must consult with children, young people, parents, and providers when developing and reviewing their Local Offer. Sheffield City Council needs a set of Digital User Requirements through co-design with children & young people, families, and providers to inform the development of a transformed digital Special Educational Needs & Disabilities (SEND) Local Offer.

Total value (estimated)

- £30,000 excluding VAT
- £36,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 12 January 2026 to 20 February 2026
- 1 month, 9 days

Main procurement category

Services

CPV classifications

- 73000000 - Research and development services and related consultancy services
- 79400000 - Business and management consultancy and related services
- 98200000 - Equal opportunities consultancy services

Contract locations

- UKE32 - Sheffield

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

5 December 2025, 5:00pm

Tender submission deadline

11 December 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=100411&TID105663&B=

Tenders may be submitted electronically

Yes

Award criteria

20% Price 80% Quality

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Sheffield City Council

- Public Procurement Organisation Number: PPQT-9425-JWVM

Town Hall, Pinstone Street,

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Contact name: Adam Elwis

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Region: UKE32 - Sheffield

Organisation type: Public authority - sub-central government