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Tender

Highsted Grammar School ~ Cleaning Tender

Highsted Grammar School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077468

Procurement identifier (OCID): ocds-h6vhtk-05e9bd

Published 26 November 2025, 9:06pm

Scope

Description

Highsted Grammar School is an 11-18 selective girls' school in Sittingbourne, Kent. Currently the school is four form entry school with a PAN of 120. In 2010 the school converted to Academy status.

The school's most recent Ofsted report confirms that the school is outstanding in all areas; outcomes for children are excellent and the school seeks to be outstanding all that it endeavours. Consequently, the environment that pupils and staff work within needs to reflect the ambitious values of the school and be in-keeping with the high expectations for an effective, high performing environment. The school seeks to ensure that it achieves best value from all engaged in the pursuit of delivering quality outcomes for children.

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of service - cleaning - within the existing facilities for the 799 pupils and 96 teaching and support staff, to ensure that the cleanliness of the accommodation meets health and safety regulations in addition to supporting the delivery of quality education and upholding staff/pupil well-being.

The contract being tendered is for three years in duration from 1st September 2026 and will operate as a Guaranteed Performance Contract, with the successful contractor offering the school a guaranteed return /cost per annum for the provision of cleaning

services.

The school year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that the school will be open to receive pupils for the legal minimum of 190 days.

Please see PSQ document for more information.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Kent:-School-cleaning-services./77998MX95>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/77998MX95>

Total value (estimated)

- £345,324 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- 3 years

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

9 January 2026, 12:00pm

Submission type

Tenders

Tender submission deadline

20 March 2026, 12:00pm

Submission address and any special instructions

<https://litmustms.co.uk/respond/77998MXY95>

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

18 May 2026

Award criteria

| Name | Type | Weighting |
|-------------|-------------|------------------|
| Criterion 2 | Quality | 70% |
| Criterion 1 | Price | 30% |

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Please see PSQ document for more information.

Contracting authority

Highsted Grammar School

- Public Procurement Organisation Number: PMJD-6245-ZLWZ

Highsted Road, Sittingbourne

Kent

ME10 4PT

United Kingdom

Telephone: 01276 673896

Email: tenders@litmuspartnership.co.uk

Region: UKJ43 - Kent Thames Gateway

Organisation type: Public authority - sub-central government