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Planning

Provision of Catering Services

The Police and Crime Commissioner for Northumbria

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077435

Procurement identifier (OCID): ocids-h6vhtk-05e9a9

Published 26 November 2025, 5:10pm

Scope

Description

Invitation to Pre-Market Engagement (PME): Provision of Catering Services.

Northumbria Police (the Force) are looking to offer an on-site cafe provision at the new proposed Force Headquarters situated within the North-East. The cafe will provide daily breakfast, lunch, coffee / tea and snack services to our staff and visitors and will be open during standard office hours.

The Force are seeking to engage with the market ahead of a potential procurement exercise for the provision of catering services at the HQ site.

The pre-market engagement aims to:

- Understand current market capabilities and innovations,
- Explore potential delivery models and service options, and
- Explore emergency feeding and out of hours vending opportunities.

We welcome input from suppliers of all sizes who can offer high-quality, sustainable, and

cost-efficient catering solutions tailored to our operational needs. Commercial details are to be discussed at engagement meetings.

The Force will be conducting engagement meetings with suppliers W/C 12th January 2026 to discuss potential requirements and respond to any queries in relation to the Contract. If you are interested in this opportunity, please contact Danielle Latty, Procurement Business Partner via email on Danielle.Latty@northumbria.police.uk to confirm details of your attendees (max 2 people per organisation) and we shall contact you after the 5th January 2026 to arrange a suitable date and time for your engagement meeting.

The engagement meetings will be held at the site of the Force's new Headquarters in the North-East; please note, there are currently no amenities at the building. Details of the address will be provided at a later date. Should you be unable to attend the site on the dates provided, an alternative date may be arranged dependent on the availability of resource and safety of the building.

The above comes with the caveat that all pre-market engagement activities shall be without any commercial commitment or prejudice.

Please note - costs and value of the contract are unknown at this stage and shall be determined depending on the best approach for the Force.

Contract dates (estimated)

- 1 May 2027 to 30 April 2030
- 3 years

Main procurement category

Services

CPV classifications

- 55520000 - Catering services

Contract locations

- UKC - North East (England)
-

Engagement

Engagement deadline

5 January 2026

Engagement process description

The Force will be conducting engagement meetings with suppliers week commencing 12th January 2026 to discuss potential requirements and respond to any queries in relation to the Contract. If you are interested in this opportunity, please contact Danielle Latty, Procurement Business Partner via email - Danielle.Latty@northumbria.police.uk and confirm details of your attendees (maximum of 2 people per supplier) and we shall contact you after 5th January 2026 to arrange a suitable date and time for your engagement meeting.

The engagement meetings will be held at the site of the Force's new Headquarters in the North-East; please note, there are currently no amenities at the building. Details of the address will be provided at a later date. Should you be unable to attend the site on the dates provided, an alternative date may be arranged dependent on the availability of resource and safety of the building.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Contracting authority

The Police and Crime Commissioner for Northumbria

- Public Procurement Organisation Number: PCZY-7834-QRMM

2nd Floor, Victory House, Balliol Business Park, Longbenton

Newcastle

NE12 8EW

United Kingdom

Contact name: Danielle Latty

Email: procurement@northumbria.police.uk

Website: <https://www.northumbria.police.uk/>

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government