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Tender

## **T2647 - Facilities management service at the Mary Peters Track**

Belfast City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077434

Procurement identifier (OCID): ocds-h6vhtk-0562b0 ([view related notices](#))

Published 26 November 2025, 5:09pm

### **Scope**

### **Reference**

T2647

### **Description**

This Contract is for the provision of a comprehensive Facilities Management Service at the Mary Peters Track, a premier athletics venue operated by Belfast City Council. The Contractor shall be responsible for the day-to-day operation, maintenance, and presentation of the site, ensuring it remains safe, clean, accessible, and fit for purpose for all users, including athletes, clubs, event organisers, schools, community groups, volunteers, and members of the public.

The Service includes, but is not limited to:

Opening and closing of the facility in line with agreed operating hours and event schedules;

Coordination and support for athletics training, competitions, community events, and elite

athlete use;

Routine and reactive maintenance of the track pavilion and lighting in line with critical compliance and maintenance schedule (see Annex 2) and associated infrastructure;

Management of bookings and income reconciliation;

Provision of suitably trained and uniformed staff to deliver the Service to a high standard;

Implementation of health and safety measures, including emergency procedures and fire safety;

Delivery of social value commitments in line with Council priorities and the Procurement Act 2023;

Promotion and marketing of the facility to increase usage, attract events, and engage under-represented groups;

Support for the development and delivery of coaching, volunteering, and athlete development programmes;

Collaboration with Belfast City Council, Athletics NI, and other stakeholders to ensure inclusive programming and continuous improvement.

### **Total value (estimated)**

- £800,000 excluding VAT
- £960,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Option to extend for a further 1 year period.

## **Main procurement category**

Services

## **CPV classifications**

- 79993100 - Facilities management services

## **Contract locations**

- UKN - Northern Ireland

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## **Participation**

### **Legal and financial capacity conditions of participation**

Public liability insurance

Employers liability insurance

Financial Standing Assessment

### **Technical ability conditions of participation**

Company Experience

## Health and Safety Management Systems

### **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Tender submission deadline**

7 January 2026, 12:00pm

### **Submission address and any special instructions**

<https://e-sourcingni.bravosolution.co.uk>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

31 January 2026

## Recurring procurement

Publication date of next tender notice (estimated): 31 March 2031

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## Award criteria

Name	Type	Weighting
Quality	Quality	55%
Cost	Cost	30%
Social Value	Quality	15%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## **Contracting authority**

### **Belfast City Council**

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Email: [cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland