This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/077289-2025">https://www.find-tender.service.gov.uk/Notice/077289-2025</a>

Tender

# School Catering Services for South Farnham Educational Trust Primary Schools

SOUTH FARNHAM EDUCATIONAL TRUST

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-077289

Procurement identifier (OCID): ocds-h6vhtk-05e462

Published 26 November 2025, 2:06pm

## Changes to notice

This notice has been edited. The <u>previous version</u> is still available.

# Scope

## Description

This procurement exercise is to source a suitable catering provider for 8 primary and nursery schools within the South Farnham Educational Trust (SFET).

SFET was established as a Multi-Academy Trust in 2015, having been a converter

Academy since 2011. At present the Trust consists of 11 schools (10 full members and one associate member), a Teaching School Hub and a thriving SCITT.

The Trust's vision and purpose is to create a group of schools that have a shared commitment to ensuring the highest possible outcomes for their children. The Trust have been cited as being amongst the best in the South-East region and in the top 0.7% nationally in The Sunday Times School Guides for 2024 and 2025.

Eight of the Trust's schools are seeking a new catering services contract from 1st September 2026, for a contract term of 3 years (plus possible 2 year extension on a +1year, +1year basis).

SFET is undertaking this tender exercise to source a flexible and best value catering contractor with whom they can partner with to achieve service excellence through the provision of a great tasting food, made with authentic recipes and ingredients. Healthy eating, service innovation and added value through food education and sustainability initiatives are equally as important.

The schools are as follows:

- 1. South Farnham Junior School
- 2. South Farnham Infants School
- 3. Wallace Fields Infant School
- 4. The Raleigh School
- 5. Busbridge Infants School
- 6. Great Bookham School (primary)
- 7. Highfield South Farnham School (primary)
- 8. Normandy Village School

#### Total value (estimated)

£2,964,000 including VAT

Above the relevant threshold

#### **Contract dates (estimated)**

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Up to 2 year extension, on a +1year, +1year basis.

## Main procurement category

Services

#### **CPV** classifications

• 55524000 - School catering services

#### **Contract locations**

• UKJ25 - West Surrey

## **Submission**

## **Enquiry deadline**

16 December 2025, 12:00pm

#### **Submission type**

Requests to participate

#### Deadline for requests to participate

16 December 2025, 12:00pm

#### Submission address and any special instructions

Submission instructions are included in the PSQ; all completed PSQ submissions are to be sent to <a href="mailto:gail@panacheconsultancy.co.uk">gail@panacheconsultancy.co.uk</a>

by the deadline stipulated.

https://www.panacheconsultancy.co.uk

#### Tenders may be submitted electronically

Yes

#### Languages that may be used for submission

English

#### Suppliers to be invited to tender

Minimum 5 suppliers

Selection criteria:

Scoring criteria listed in PSQ document.

## Award decision date (estimated)

30 March 2026

## **Award criteria**

Name	Туре	Weighting
Quality/Technical	Quality	70%
Price	Price	30%

# Other information

# **Applicable trade agreements**

• Government Procurement Agreement (GPA)

## Conflicts assessment prepared/revised

Yes

#### **Procedure**

# **Procedure type**

Competitive flexible procedure

#### Special regime

Light touch

#### Competitive flexible procedure description

The procurement process follows a two stage 'Competitive Flexible' approach, beginning with a Procurement Specific Questionnaire (PSQ) stage followed by an Invitation to Tender (ITT) stage after shortlisting. This process is managed under the Light Touch Regime, and the Trust reserves the right to refine the award criteria throughout.

#### **Documents**

#### Associated tender documents

https://www.dropbox.com/scl/fo/q6ioo1l6u2pb7bewezk3p/AHHn3QU5eqEv2WdX JmtoUng?rlkey=ovouwsksfpkjelvh1kik5mb96&st=166g8g84&dl=0

Interested parties are to complete a Procurement Specific Questionnaire, which can be accessed via the dropbox link provided. If you have any queries, please contact

gail@panacheconsultancy.co.uk

#### **Contracting authority**

#### SOUTH FARNHAM EDUCATIONAL TRUST

• Companies House: 07652902

Public Procurement Organisation Number: PJBC-9167-GXRG

South Farnham School

Farnham

GU9 8DY

**United Kingdom** 

Contact name: Catering Procurement Team

Email: gailheath@panacheconsultancy.co.uk

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government

## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

#### PANACHE CREATIVE LIMITED

Summary of their role in this procurement: Panache, catering services consultants, are assisting South Farnham Educational Trust with the facilitation of this tender exercise, as a supporting role only.

• Companies House: 07723278

Public Procurement Organisation Number: PJBH-9519-QWJG

Midway House Herrick Way, Staverton Technology Park

Cheltenham

**GL51 6TQ** 

**United Kingdom** 

Email: gailheath@panacheconsultancy.co.uk

Website: http://www.panacheconsultancy.co.uk

Region: UKK13 - Gloucestershire

# **Contact organisation**

Contact PANACHE CREATIVE LIMITED for any enquiries.