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Tender

## Provision of Insurance Coverage

Manchester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077060

Procurement identifier (OCID): ocds-h6vhtk-05a09b

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## Scope

## Reference

P-0723

## Description

Manchester City Council (Council) is inviting Tenders for the purpose of procuring insurances services as detailed in the Specification of this ITT (Services). This procurement will be conducted in accordance with the requirements of the Procurement Act 2023.

The anticipated service commencement date is 1st April 2026. The Services have been divided into work packages (Lots) and Tenderers are invited to bid for all or any of the following Lots:

Lot 1 - Combined Liability

Lot 2 - Motor Fleet

Lot 3 - Crime / FG

Lot 4 - Medical Malpractice

Lot 5 - Personal Accident and Travel

Lot 6 - Computers

Lot 7 - Cyber Liability

### **Total value (estimated)**

- £6,471,663.10 excluding VAT
- £7,765,995.72 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Extension option available after 3 years. The council will review its position at that time and make a decision considering all options.

### **Main procurement category**

Services

## **CPV classifications**

- 66510000 - Insurance services

## **Contract locations**

- UKD33 - Manchester

## **Lot constraints**

Description of how multiple lots may be awarded:

Each lot will be award a separate policy

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## **Lot 1. Combined Liability**

### **Description**

Including:

1.1 Employers Liability

1.2 Public Liability (including Libel and Slander) and Products Liability

1.3 Officials Indemnity

1.4 Professional Indemnity

Further details in procurement documents

### **Lot value (estimated)**

- £3,954,112.10 excluding VAT
- £4,744,934.52 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Motor Insurance**

### **Description**

Including:

2.1 Motor Fleet - General & Hired Vehicles

2.2 Uninsured Loss Recovery

Further details in procurement documents

### **Lot value (estimated)**

- £228,264.25 excluding VAT
- £273,917.10 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

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## **Lot 3. Crime (Incorporating Fidelity Guarantee)**

### **Description**

including:

- employee fraud
- Computer fraud

Further details in procurement documents

### **Lot value (estimated)**

- £727,949.60 excluding VAT
- £873,539.52 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Medical Malpractice**

### **Description**

Medical Malpractice - Please see Appendix B - Specification

### **Lot value (estimated)**

- £118,515.80 excluding VAT
- £142,218.96 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Personal Accident and Travel**

### **Description**

Personal Accident and Travel - Please see Appendix B - Specification

### **Lot value (estimated)**

- £19,899.05 excluding VAT
- £23,878.86 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 6. Computers**

### **Description**

Damage caused to hardware owned, hired, leased or rented by you, if that damage arose during the period of insurance and while the hardware was at an insured location

Further details in procurement documents

### **Lot value (estimated)**

- £172,922.30 excluding VAT
- £207,506.76 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 7. Cyber**

### **Description**

Completion and return of the confidentiality agreement found downloadable with the procurement documents is required before the council can share Lot 7 specification.

### **Lot value (estimated)**

- £1,250,000 excluding VAT
- £1,500,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. Combined Liability**

**Lot 2. Motor Insurance**

**Lot 3. Crime (Incorporating Fidelity Guarantee)**

**Lot 4. Medical Malpractice**

**Lot 5. Personal Accident and Travel**

**Lot 6. Computers**

**Lot 7. Cyber**

See tender documents

### **Technical ability conditions of participation**

**Lot 1. Combined Liability**

**Lot 2. Motor Insurance**

**Lot 3. Crime (Incorporating Fidelity Guarantee)**

**Lot 4. Medical Malpractice**

**Lot 5. Personal Accident and Travel**

**Lot 6. Computers**

**Lot 7. Cyber**

See tender documents

## **Submission**

### **Enquiry deadline**

19 December 2025, 11:00am

### **Tender submission deadline**

9 January 2026, 11:00am

### **Submission address and any special instructions**

The Council is using the e-business portal known as the Chest. Applicants will need to register their details at the following link [www.the-chest.org.uk](http://www.the-chest.org.uk) . Once registered, applicants will be emailed a log-in and password which will allow them to gain access to the documentation relating to this opportunity. Applicants will need to electronically submit their completed tender documents, including procurement specific questionnaire, via the on-line portal by 11am on 09th January 2026 as referred to in the tender documentation. Any clarification queries must also be submitted via the Chest website by the date referred to in the tender documentation.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

4 March 2026

## Recurring procurement

Publication date of next tender notice (estimated): 1 October 2028

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## Award criteria

Name	Type	Weighting
Quality	Quality	40%
Price	Price	30%
Social Value	Quality	20%
Environment	Quality	10%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## Procedure

## Procedure type

Open procedure

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## Documents

### Associated tender documents

<http://www.the-chest.org.uk>

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### Technical specifications to be met

<https://procontract.due-north.com/Procurer/Advert/View?advertId=c7faf7d0-eec9-f011-813a-005056b64545&fromAdvertEvent=True>

Please find the link to the procurement documents

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## Contracting authority

## **Manchester City Council**

- Public Procurement Organisation Number: PLNV-8798-LDMP

Town Hall Extension

Manchester

M60 2LA

United Kingdom

Email: [procurement@manchester.gov.uk](mailto:procurement@manchester.gov.uk)

Website: <https://www.manchester.gov.uk/>

Region: UKD33 - Manchester

Organisation type: Public authority - sub-central government