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Tender

General Builders Reactive Maintenance, Repairs, Small Planned and Emergency Works

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077041

Procurement identifier (OCID): ocids-h6vhtk-05e8bd

Published 25 November 2025, 5:27pm

Scope

Reference

CCBC/PS2915/AB/25

Description

Caerphilly County Borough Council is seeking to establish a contract for General Builders Reactive Maintenance, Repairs, Small Planned and Emergency Works. The purpose of this Contract is to facilitate the maintenance and repair of general building across the Council's corporate property estate.

Total value (estimated)

- £1,800,000 excluding VAT
- £2,160,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 January 2026 to 31 December 2026
- 1 year

Main procurement category

Works

CPV classifications

- 50700000 - Repair and maintenance services of building installations
- 45400000 - Building completion work
- 45212000 - Construction work for buildings relating to leisure, sports, culture, lodging and restaurants

Contract locations

- UKL16 - Gwent Valleys
-

Lot 1. Upper Rhymney Valley

Description

General builders reactive, planned, and emergency works in Upper Rhymney Valley.

Lot value (estimated)

- £450,000 excluding VAT
- £540,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Eastern Valleys

Description

General builders reactive, planned, and emergency works in Eastern Valleys

Lot value (estimated)

- £450,000 excluding VAT
- £540,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Lower Rhymney Valley

Description

General builders reactive, planned, and emergency works in Lower Rhymney Valley

Lot value (estimated)

- £450,000 excluding VAT
- £540,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Reserve

Description

General builders reactive, planned, and emergency works

Lot value (estimated)

- £450,000 excluding VAT
- £540,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Upper Rhymney Valley

Lot 2. Eastern Valleys

Lot 3. Lower Rhymney Valley

Lot 4. Reserve

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

5 December 2025, 12:00am

Tender submission deadline

10 December 2025, 12:00am

Submission address and any special instructions

1. Log in to the Proactis Supplier Portal at <https://supplierlive.proactisp2p.com/Account/Login>
2. Click the "Sign Up" option on the Portal homepage (If already registered go to point 11.).
3. Enter your correct Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and User Name, then click "Register".
5. You will then receive an email from the system asking you follow a link to activate your account.
6. Please enter the information requested, clicking on the blue arrow to move on to the next stage and follow the instructions ensuring that you enter all applicable details.
7. In the Classification section please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes, specific to your organisation are added to your profile.
8. Buyer Selection - At this stage you are required to indicate which Buyer Organisations you would like to register with. Please remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities.
9. Terms & Conditions - Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage.
10. Insert a password for the admin user and repeat it. The password MUST be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select 'Complete Registration' and you will enter the Supplier Home page.
11. From the Home Page, go to the "Opportunities" icon, all current opportunities will be listed. Click on the blue arrow under the field 'Show Me' of the relevant opportunity then click to register your interest on the applicable button.
12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow.
13. Note the closing date for completion of the relevant project. To find all available documentation please drop down the 'Request Documents' option and click to download

all documents.

14. You can now either complete your response or "Decline" this opportunity. All queries are to be made via the messaging system on the Proactis portal. Please note we will NOT accept any questions/queries via telephone/email. If you require assistance please contact Jemma Ford 01443 863163 - fordj1@caerphilly.gov.uk. When submitting a tender, an e tendering supplier guide has been produced which will help tenderers through completing a tender submission using our Proactis Plaza system.

Tenders may be submitted electronically

Yes

Award criteria

This procurement will be evaluated as a two-stage process:

- Stage One - The first stage of the evaluation process will consist of the Conditions of Participation using the Welsh Procurement Specific Questionnaire ("WPSQ").
- Stage Two - The second stage of the evaluation process will consist of the Award Criteria.

Following confirmation that the evaluation requirements of Stage One have been met, Bidders will proceed to Stage Two of the evaluation process. This stage consists of the Project Team evaluating the Bidder's response to the following criteria and weightings:

Quality 60%

Price 40%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Email: bashia@caerphilly.gov.uk

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales