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Tender

GLF Schools Catering Contract

GLF SCHOOLS

Banstead Community Junior School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-077039

Procurement identifier (OCID): ocds-h6vhtk-05e8bb

Published 25 November 2025, 5:22pm

Scope

Reference

GLF0016

Description

The Trust serves over 19,000 young people aged 2 to 19 in a diverse array of settings, with around 2,500 employees. Our schools are in Oxfordshire, Berkshire, Hampshire, Surrey, West Sussex and the London Boroughs of Wandsworth and Croydon.

The Trust is seeking experienced caterers to provide high quality school catering services across the Trust, currently there are 8 secondary schools and 35 primary schools. It is anticipated the majority of the schools will be in scope, however the final number of schools will be defined later in the process.

It is expected the contract will be divided into Lots, with bidders given the opportunity to apply for some or all of the various Lots.

Total value (estimated)

- £36,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

Two 12 month extension periods subject to being agreed in writing by both parties

Options

The right to additional purchases while the contract is valid.

The scope of the tender may develop over the contract, as additional schools join the Trust, these schools will join the contract, when their previous contracts allow.

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Not the same for all lots

Contract locations are shown in Lot sections, because they are not the same for all lots.

Lot 1. West & Central

Description

Catering Services in Infant, Primary and Secondary Schools

Lot value (estimated)

- £20,000,000 excluding VAT
- £24,000,000 including VAT

Contract locations

- UKJ11 - Berkshire
- UKJ14 - Oxfordshire
- UKJ25 - West Surrey
- UKJ26 - East Surrey
- UKJ3 - Hampshire and Isle of Wight

Same for all lots

CPV classifications, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 2. East & South

Description

Catering Services for Infant, Primary and Secondary Schools

Lot value (estimated)

- £10,000,000 excluding VAT
- £12,000,000 including VAT

Contract locations

- UKI62 - Croydon
- UKJ25 - West Surrey
- UKJ26 - East Surrey
- UKJ27 - West Sussex (South West)

Same for all lots

CPV classifications, contract dates and options are shown in the Scope section, because they are the same for all lots.

Participation

Legal and financial capacity conditions of participation

Lot 1. West & Central

Lot 2. East & South

The Trust requires organisations of scale to operate their catering services contracts.

The minimum annual turnover for a bidder shall be £50m per annum

Technical ability conditions of participation

Lot 1. West & Central

Lot 2. East & South

The Trust has minimum insurance requirements of £10m EL and £10m PL

Submission

Submission type

Requests to participate

Deadline for requests to participate

12 December 2025, 12:00pm

Submission address and any special instructions

<https://bidiful-teamportal.app/p/aceadvice>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

25 May 2026

Award criteria

Name	Description	Type	Weighting
Quality	Quality will be assessed through a combination of the written response, presentation, and references provided by bidders. Moderation will be applied across all these areas to ensure consistency and fairness in evaluation, with each element contributing to the overall quality score.	Quality	70%
Price		Price	30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

This catering tender is a two step process. The first stage is to find a minimum of four per lot of suitably qualified suppliers from the wider contract catering market, and then invite shortlisted suppliers to a second stage.

The second stage will be used to select the Most Advantageous Tender response. The second stage will include the submission of a financial offer and a written response.

These submissions will be moderated, with successful bidders being invited to a presentation. Further moderation of the bids will be undertaken by the Trust, which will include obtaining satisfactory references of the preferred bidders.

The scope of the tender may develop over the contractual period, as additional schools may join the Trust, these schools will join the contract, when their previous contracts allow.

Documents

Associated tender documents

<https://bidiful-teamportal.app/p/aceadvice>

Please express interest by contacting lan@matriculateconsulting.co.uk or 07833 265675

Contracting authorities

GLF SCHOOLS

- Companies House: 07551959
- Public Procurement Organisation Number: PHBQ-3225-WLBD

The Beacon School

Banstead

SM7 1AG

United Kingdom

Contact name: Sam Winter

Email: procurement@glfschools.org

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government

Banstead Community Junior School

- Public Procurement Organisation Number: PPVQ-1843-DMBJ

The Horseshoe

Banstead

SM7 2BQ

United Kingdom

Email: finance@bcjs.org.uk

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government

Contact organisation

Contact GLF SCHOOLS for any enquiries.