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Planning

## **Early Market Engagement - UEA Coach and Minibus Framework**

UNIVERSITY OF EAST ANGLIA

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

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### **Scope**

### **Reference**

PURCON 5069 PME

### **Description**

The University of East Anglia have a requirement for the transportation of Students, Faculty Staff, Guests, Sports Teams and Business professionals throughout the academic year, to a number of local and national destinations.

The UEA intend to award a framework contract composed of two lots, coach and minibus, and we expect around 5 suppliers per lot. Suppliers can be awarded a place in both lots.

The purpose of the request is to explore the range of available options for potential future service delivery and to gather feedback, in particular from the local SME market. This engagement will help inform our approach to any potential future procurement and ensure that it is shaped by a clear understanding of market capabilities, innovations, and capacity.

\*\*\* This is not a call for competition or an invitation to tender. This is an invitation to participate in a market consultation exercise in relation to the provision of Coach and Minibus services. \*\*\*

Key Service Requirements are:

- Provide reliable road transport services across multiple UEA departments.
- Operators must allocate a suitable vehicle for each booking and ensure service is prompt, safe and compliant.
- Operators must hold valid Operator Licence and maintain at least Amber DVSA OCRS rating, notifying UEA of any changes.

- Expected mandatory insurance minimums:

? Public Liability: £2m

? Employers' Liability: £10m.

Drivers will be expected to:

- Hold correct licences and CPC.
- Undergo 6-monthly licence checks and yearly DVLA verification.
- Have DBS clearance.
- Meet professional standards.

## **Commercial tool**

Establishes a framework

## **Contract dates (estimated)**

- 2 February 2026 to 1 February 2030
- 4 years

## **Main procurement category**

Services

## **CPV classifications**

- 34114400 - Minibuses
- 34115200 - Motor vehicles for the transport of fewer than 10 persons
- 34120000 - Motor vehicles for the transport of 10 or more persons
- 60170000 - Hire of passenger transport vehicles with driver

## **Contract locations**

- UKH1 - East Anglia

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## **Engagement**

### **Engagement deadline**

8 December 2025

### **Engagement process description**

The UEA is interested in responses from suppliers that can provide, directly or via a framework consortium, a coach and minibus service suitable for the UEA's specification of requirements.

Please complete the MS Form found [here](#):

<https://forms.office.com/e/MsEUaE9ewv>. We expect this to take around 20-30 minutes and responses will be consolidated at the end of the day, Monday 8th December.

We value your contribution to the shaping of the next iteration of the contract. Thank you!

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## Participation

### Particular suitability

Small and medium-sized enterprises (SME)

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## Contracting authority

### UNIVERSITY OF EAST ANGLIA

- Companies House: RC000651
- Public Procurement Organisation Number: PCCY-8551-ZNDY

Norwich Research Park

Norwich

NR4 7TJ

United Kingdom

Email: [procurement@uea.ac.uk](mailto:procurement@uea.ac.uk)

Website: <http://uea.ac.uk>

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government