

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/076390-2025>

Tender

Window Cleaning at Layard House (Internal windows, external windows, cladding, PV and gutters)

Ipswich Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-076390

Procurement identifier (OCID): ocids-h6vhtk-05e72f

Published 24 November 2025, 11:41am

Scope

Reference

IBC19714

Description

Ipswich Borough Council are currently out to tender for the provision of the routine cleaning of internal and external windows, cladding, PV and gutters at our Layard House site.

This opportunity is available in the 'Current Tenders' area of the Suffolk Sourcing portal. Interested parties are invited to express their interest to gain full access to the tender documentation.

The deadline date for submissions of the tender is Friday 12 December 2025 at 11:00am. Please note late returns will NOT be permitted.

The deadline for clarification questions is Tuesday 9 December 2025 at 11:00am. Any queries must be generated via the correspondence option on the website.

Total value (estimated)

- £33,000 excluding VAT
- £39,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 12 January 2026 to 12 January 2029
- Possible extension to 12 January 2030
- 4 years, 1 day

Description of possible extension:

Option of 12 month extension

Main procurement category

Services

CPV classifications

- 90000000 - Sewage, refuse, cleaning and environmental services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services

Contract locations

- UKH14 - Suffolk

Submission

Enquiry deadline

9 December 2025, 11:00am

Tender submission deadline

12 December 2025, 11:00am

Submission address and any special instructions

<https://www.suffolksourcing.uk>

Tenders may be submitted electronically

Yes

Award criteria

60% price, 40% quality

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Ipswich Borough Council

- Public Procurement Organisation Number: PPLT-7247-DMBJ

Grafton House, 15-17 Russell Road

Ipswich

IP1 2DE

United Kingdom

Email: procurement@ipswich.gov.uk

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government