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Tender

Family Group Conferencing

Derby City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-076313

Procurement identifier (OCID): ocds-h6vhtk-05e6fc ([view related notices](#))

Published 24 November 2025, 10:04am

Scope

Reference

TD2320

Description

Derby City Council is undertaking this procurement to establish a contract for provision of Family Group Conferencing.

The initial contract period is 1 year. The contract is estimated to commence 1st March 2026 and expire 28th February 2027.

There will be an option to extend the contract for 12 months, subject to satisfactory performance and business needs. Maximum contract period is 2 years.

There is a maximum budget of £90,000 per annum, a total of £90,000.00 over the initial contract term. Should the contract be extended for a further 12 months, the total contract value shall not exceed £180,000.00 over the full contract term inclusive of any extensions.

The service will:

- To facilitate and deliver high quality Family Group Conferences (FGC) in Derby, in accordance with the identified policies, practice standards and aims of the Family Group Conference Service.
- To ensure that the service delivered is effective, of exceptional quality and value for money.
- To ensure that preparation for the FGC reflects any existing formal or statutory plans in place (e.g., Child Protection Plan, Child in Need Plan).
- To fully include the voice of children, young people and their families in decisions relating to the services being provided.
- Ensure that the Family Plan is child focused, does not compromise the safety of children and meets the expectations of the referring agency.
- To improve outcomes for families in Derby City.

Total value (estimated)

- £180,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 March 2026 to 28 February 2027
- Possible extension to 28 February 2028
- 1 year, 11 months, 28 days

Description of possible extension:

There will be an option to extend the contract for 12 months, subject to satisfactory performance and business needs. Maximum contract period is 2 years.

Main procurement category

Services

CPV classifications

- 85000000 - Health and social work services
- 98000000 - Other community, social and personal services

Contract locations

- UKF11 - Derby

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

18 December 2025, 11:30pm

Tender submission deadline

19 December 2025, 10:00am

Submission address and any special instructions

Please note, suppliers wishing to express interest and obtain the documentation, must do so by 11:30PM on 18 December 2025. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a comprehensive response.

The deadline for returns is 10:00am on 19 December 2025.

Documents are available at www.eastmidstenders.org

Please search for TD2320.

Please note: we will only accept expressions of interest through the e-tendering system.

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Quality	Quality	85%
Price	Price	15%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.eastmidstenders.org/>

Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

The Council House - Corporation Street

Derby

DE1 2FS

United Kingdom

Contact name: Katy Preece

Telephone: 01332 640768

Email: procurement@derby.gov.uk

Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government