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Planning

Pre-Market Engagement for Public Protection Regulatory Services Service Management Database

Halton Borough Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-076289

Procurement identifier (OCID): ocds-h6vhtk-05e6ec

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Scope

Reference

DN798413

Description

Halton is a unitary authority with a population of approximately 130,000. The Public Protection Regulatory Services Division carries out a range of regulatory, enforcement and public protection services. These include;

- Environmental Health
- Trading Standards
- Private Sector Housing, including licensing
- Animal Welfare including licensing

- Pest Control

We are exploring options to replace our current service delivery database. The database is required to perform a number of tasks. These include;

- o Record of premises subject to regulation
- o Record of service requests received
- o Record of actions undertaken in relation to each request
- o Record of License applications
- o Production of service management and statutory reports
- o Generation of mail merge letters and correspondence
- o Interface with council's customer facing request handling system and Citizens Advice Consumer Helpline
- o Document indexing

There are approximately 30 unique users of the system.

Ideally we want a bespoke system purposely designed for local government regulatory services.

We are open at this stage to consideration of either cloud or on premises options.

Contract dates (estimated)

- 1 April 2026 to 31 March 2031
- 5 years

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Contract locations

- UKD71 - East Merseyside

Engagement

Engagement deadline

12 December 2025

Engagement process description

All Information will be available via The Chest e-procurement portal (www.the-chest.org.uk) search for the project reference DN798413.

All queries should be submitted via the message facility available and only submissions via the portal will be accepted to keep this fair and transparent.

Contracting authority

Halton Borough Council

- Public Procurement Organisation Number: PLTJ-1788-CBLR

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Region: UKD71 - East Merseyside

Organisation type: Public authority - sub-central government