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Contract

Access Fund

Newcastle City Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075913

Procurement identifier (OCID): ocds-h6vhtk-05e60a

Published 21 November 2025, 10:19am

Scope

Reference

C-013494

Description

The Access Fund is a grant scheme to help children and young people with additional needs to participate in activities in their local community. This can be any daytime, evening, or weekend activity that the child or young person enjoys whilst

their parent/carer has a break from caring.

The aim is for children and young people with SEND to be part of the local community, accessing inclusive activities and opportunities that they are interested in. Through

these activities, children and young people can be supported to learn new skills and

develop their independence while parents have a short break from caring responsibilities.

The Access Fund is part of a wider Community Short Breaks offer which aims to benefit as many families as possible, by supporting children and young people,

regardless of need, to access activities by removing barriers to participation and improving inclusivity. Families can apply for funding for activities in their local community that they feel would engage their child or young person.

The grant will be available to families of children and young people who reside in Newcastle upon Tyne, and who have an EHCP or are receiving DLA at any rate. The maximum grant available is £400.00.

Contract 1

Supplier

- Footsteps Children's Services Ltd

Contract value

- £60,000 including VAT

Below the relevant threshold

Date signed

1 May 2025

Contract dates

- 1 May 2025 to 30 September 2026
- 1 year, 5 months

Main procurement category

Services

CPV classifications

- 98000000 - Other community, social and personal services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Procedure

Procedure type

Below threshold - without competition

Special regime

Light touch

Supplier

Footsteps Children's Services Ltd

Suite 14, John Buddle Work Village Buddle Road, Benwell

Newcastle upon Tyne

NE4 8AW

United Kingdom

Telephone: 0191 226 7955

Email: claire@footsteps.me.uk

Website: <https://footsteps.me.uk/>

Region: UKC22 - Tyneside

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): Yes

Contract 1

Contracting authority

Newcastle City Council

- Public Procurement Organisation Number: PBHM-6848-TWYG

Civic Centre

Newcastle Upon Tyne

NE1 8QH

United Kingdom

Email: corporate.procurement.team@newcastle.gov.uk

Website: <https://www.newcastle.gov.uk/>

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government