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Contract

## HR Advisory Service

Buckinghamshire & Milton Keynes Fire Authority

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075706

Procurement identifier (OCID): ocds-h6vhtk-05e597

Published 20 November 2025, 2:06pm

## Scope

## Reference

EX35

## Description

Appointed a company to provide a full review of specified BFRS policies/procedures and template letters in relation to ER and develop fit for purpose documents.

This includes:

- Identification of gaps/vulnerabilities of current ER provision, and recommendations /actions to address.
- Review of Cases ready for HMIC inspection
- Overhaul of recording, data management and reporting of ER cases, aligned with implementation of iTrent Module.

## **Contract 1. HR Advisory Services**

### **Supplier**

- CAPSTICKS SOLICITORS LLP

### **Contract value**

- £36,000 excluding VAT
- £43,200 including VAT

Below the relevant threshold

### **Date signed**

17 November 2025

### **Contract dates**

- 17 November 2025 to 31 March 2026
- 4 months, 14 days

### **Main procurement category**

Services

## **CPV classifications**

- 79414000 - Human resources management consultancy services

## **Contract locations**

- UKJ12 - Milton Keynes
- UKJ13 - Buckinghamshire CC

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## **Procedure**

### **Procedure type**

Below threshold - without competition

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## **Supplier**

### **CAPSTICKS SOLICITORS LLP**

- Companies House: OC340360
- Public Procurement Organisation Number: PXCG-2134-WBYX

Wellington House

London

SW19 7PA

United Kingdom

Email: [tenders@capsticks.com](mailto:tenders@capsticks.com)

Website: <http://www.capsticks.com>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. HR Advisory Services

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## **Contracting authority**

### **Buckinghamshire & Milton Keynes Fire Authority**

- Public Procurement Organisation Number: PVZZ-3255-ZQJH

Headquarters, Stocklake

Aylesbury

HP20 1BD

United Kingdom

Email: [procurement@bucksfire.gov.uk](mailto:procurement@bucksfire.gov.uk)

Region: UKJ13 - Buckinghamshire CC

Organisation type: Public authority - sub-central government