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Award

Condition Surveying of 1200 Domestic Properties for Pembrokeshire County Council over a 12 month period.

Pembrokeshire County Council

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075604

Procurement identifier (OCID): ocids-h6vhtk-05e551 ([view related notices](#))

Published 20 November 2025, 12:01pm

Scope

Reference

PROC/2526/109

Description

PCC property division have an existing contract with Company CIPFA Business Ltd to provide data base services to assist in the recording and information for domestic properties. The service is running well, and the opportunity to supplement the existing arrangement with Building Maintenance requirements is now available. This will enable Building Maintenance to develop a comprehensive and interactive database for domestic buildings and so be able to proactively define and plan work. The project will involve the surveying of 1200 PCC domestic properties.

Contract 1. Condition Surveying of 1200 Domestic Properties for Pembrokeshire County Council over a 12 month period

Supplier

- CIPFA Business Ltd

Contract value

- £234,000 excluding VAT
- £280,800 including VAT

Above the relevant threshold

Earliest date the contract will be signed

30 November 2025

Contract dates (estimated)

- 1 December 2025 to 1 December 2026
- 1 year, 1 day

Main procurement category

Services

CPV classifications

- 71315300 - Building surveying services
- 71355000 - Surveying services

Contract locations

- UKL14 - South West Wales

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Other information

Description of risks to contract performance

The quality of the data being collected by the surveyors.

Tenant refusal / no access to properties on a significant scale.

Errors / Issues with the mobile solution used to collect property information.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Direct award

Direct award justification

Additional or repeat goods, services or works - further goods, services or works following a competitive procedure

The Pembrokeshire County Council property division have an existing contract with CIPFA Business Ltd to provide data base services to assist in the recording and information for domestic properties. The opportunity to supplement the existing arrangement with Building Maintenance requirements is now available. The work with CIPFA has been successful and of benefit to PCC as there will be one methodology to cover both domestic and commercial buildings which also brings efficiencies in officer time and training requirements. There is therefore compliance to the required metrics:

- speed of available response, including, capacity to meet required deadlines, ability to familiarise itself with PCC requirements within the timescales specified and, ability to attend the properties within a maximum timeframe;
- quality, capability, expertise, specific service specialism, past satisfactory performance, prior experience, availability of resources and proposed methods of undertaking the Services;
- price is determined by framework agreement and the current service provision to PCC

Supplier

CIPFA Business Ltd

- Public Procurement Organisation Number: PDXT-3827-YNGN

77 Mansell Street

London

E1 8AN

United Kingdom

Telephone: +44 (0)20 7543 5600

Email: hello@cipfa.org

Region: UKI42 - Tower Hamlets

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Condition Surveying of 1200 Domestic Properties for Pembrokeshire County Council over a 12 month period

Contracting authority

Pembrokeshire County Council

- Public Procurement Organisation Number: PYMR-6838-HZQY

County Hall

Pembrokeshire

SA61 1TP

United Kingdom

Email: Procurement@pembrokeshire.gov.uk

Region: UKL14 - South West Wales

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales