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Award

FEW1510 - Provision of Adults Social Care Services For Best Interests Assessors Service

Leicester City Council

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075588

Procurement identifier (OCID): ocids-h6vhtk-05e543

Published 20 November 2025, 11:51am

Scope

Reference

FEW1510

Description

This is a below threshold direct award under the Light Touch Regime, on the basis of Schedule 5 (7), continuity of service whilst an existing procurement is concluding.

The Best Interest Assessors (BIA) service is a required statutory function under the Deprivation of Liberty Safeguards. It is therefore unavoidable for the local authority not to provide this service.

The service assists the Council to deliver their statutory responsibilities, as outlined in the Mental Capacity Act 2005 and subsequent Deprivation of Liberty Safeguards, to ensure that where a decision to deprive someone of their liberty is required it is made lawfully and based on relevant best practice, guidance and case law.

This is a partly retrospective Direct Award commencing from April 2025 - November 2025

with the option to extend up to February 2026. However, as this is a statutory requirement, the Direct Award was required to ensure compliance whilst the new contract is being mobilised and due to commence.

Contract 1. FEW1510 - Provision of Adults Social Care Services For Best Interests Assessors Service

Supplier

- Action First Assessments Limited

Contract value

- £118,849.32 excluding VAT
- £153,863.02 including VAT

Below the relevant threshold

Earliest date the contract will be signed

29 November 2025

Contract dates (estimated)

- 1 December 2025 to 1 December 2025
- Possible extension to 6 February 2026

- 2 months, 6 days

Description of possible extension:

This is a partly retrospective Direct Award commencing from April 2025 - November 2025 however, as this is a statutory requirement, the Direct Award was required to ensure compliance whilst the new contract is being mobilised and due to commence in November 2025 with the option to extend up to February 2026.

Main procurement category

Services

CPV classifications

- 98000000 - Other community, social and personal services

Contract locations

- UKF21 - Leicester

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Procedure

Procedure type

Below threshold - without competition

Special regime

Light touch

Supplier

Action First Assessments Limited

- Public Procurement Organisation Number: PLYJ-2761-LLDD

5 Jewry Street

London

EC3N 2EX

United Kingdom

Email: matt.larkin@actionfirst.co.uk

Region: UKI31 - Camden and City of London

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. FEW1510 - Provision of Adults Social Care Services For Best Interests Assessors Service

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall (4th Floor)

Leicester

LE1 1FZ

United Kingdom

Contact name: Liane Pereira

Email: liane.pereira@leicester.gov.uk

Website: <https://www.leicester.gov.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government