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Tender

Framework Agreement for the provision of Service and Maintenance of Commercial Catering Equipment

Staffordshire County Council
Cannock Chase District Council
Stafford Borough Council
South Staffordshire District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)
Notice identifier: 2025/S 000-075396
Procurement identifier (OCID): ocds-h6vhtk-05e4c7
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Scope

Reference

IA3768

Description

The Council would like to procure a Framework Agreement for the provision of Service and Maintenance of Commercial Catering Equipment.

The Framework is for both the planned preventative maintenance and the responsive maintenance of gas and electric commercial catering equipment including water boilers to keep the equipment in a safe and effective functional condition.

Servicing will be at 3, 6 and 12 monthly intervals depending on type and use. Any domestic equipment is deemed to fall outside the scope of this Framework agreement.

Currently 74 properties are included within Framework across a range of local authority properties these currently include schools, residential homes, civic buildings, offices, enterprise centres and small industrial units.

Please note this is a single supplier Framework Agreement.

Commercial tool

Establishes a framework

Total value (estimated)

- £160,000 excluding VAT
- £192,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2030
- 4 years

Description of possible extension:

2 x 1 year extensions to 31st March 2029 and 31st March 2030.

Main procurement category

Services

CPV classifications

- 50531200 - Gas appliance maintenance services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0.30%

Further information about fees

Please review the Framework Agreement, clause 12.

Framework operation description

Direct Award - as this is a single supplier framework.

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Please note Stafford Borough Council, Cannock Chase District Council and South Staffordshire District Council are not responsible for the tender procedure, they are named as an organisation who may call off from the Framework once awarded.

Participation

Conditions of participation

Staffordshire County Council requires the successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

1. To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <https://SSIP.org.uk/members/#>
- 2: Valid and compliant member of an independent pre-qualification accrediting body. for example, Constructionline (accredited to a minimum membership level of 'GOLD') or other

equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

Competency requirements:

1) All Engineers working on Gas Equipment and Installations shall hold the necessary category of qualification under the Gas Safe Register scheme. Engineers working on Gas equipment must carry a valid Gas Safe card to evidence qualifications CCCN1, COMCATs 1,2,3 & 5. All Engineers undertaking maintenance of any kind are to be ACS trained and assessed to service and maintain Catering Equipment to BS 6173 2009 or equivalent.

2) All Engineers must have a thorough knowledge of the implications and significance of the 18th Edition of the IEE Regulations, and of test procedures necessary to identify inadequacies of operation, unsafe conditions and unauthorised alterations which constitute potential hazards.

3) All Engineers working on electrical catering equipment must be suitably qualified to do so (e.g. part p electrical)

4) All Engineers working on 3 phase supplies and appliances must be suitably qualified i.e. to C&G NVQ level 3 2357 (or an earlier version thereof) and C&G 2380/1/2 (18th Edition).

5) Written confirmation of certificates of competency from the principal manufacturers of catering equipment in the UK to the effect that the Contractors Staff have received adequate training.

Competency requirements - Applies to all staff providing evidence to the above:

6) All Engineers must have undertaken asbestos awareness training within the past 12 months (from the tender closing date) accredited by UKATA, IATP or equivalent.

7) All Engineers must evidence recent training for working at heights (within 5 years from the tender closing date).

Any personnel utilised on this contract must have an Enhanced DBS check

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

15 December 2025, 11:59pm

Tender submission deadline

22 December 2025, 12:00pm

Submission address and any special instructions

The tender documents are available through Staffordshire County Councils e-tendering system 'Proactis'.

<https://supplierlive.proactisp2p.com>

All bids must be submitted back to Proactis prior to the tender deadline. Any questions regarding the tender must go through the e-tendering system via the message function.

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Price	Price	80%
Contract Management / Process	Quality	5%
Health and Safety	Quality	5%
Communication	Quality	4%
Breakdown / Emergency Callout Procedures	Quality	4%
Environmental	Quality	2%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://supplierlive.proactisp2p.com>

Link to the Councils' eProcurement system 'Proactis'

[SCC E-Tendering Portal User Guide.pdf](#)

SCC E-Tendering Portal User Guide

Contracting authorities

Staffordshire County Council

- Public Procurement Organisation Number: PZDG-2995-QQMD

1 Staffordshire Place, Tipping Street,

Stafford

ST16 2DH

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.staffordshire.gov.uk>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Cannock Chase District Council

- Public Procurement Organisation Number: PNXX-8585-GQTH

Civic Centre, Beecroft Road

Cannock

WS11 1BG

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.cannockchasedc.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Stafford Borough Council

- Public Procurement Organisation Number: PTQN-1833-ZMYL

Civic Centre, Riverside

Stafford

ST16 3AQ

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.staffordbc.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

South Staffordshire District Council

- Public Procurement Organisation Number: PNNH-3468-CHWJ

Council Offices, Wolverhampton Road

Codsall

wv8 1px

United Kingdom

Email: michelle.davies@staffordshire.gov.uk

Website: <https://www.sstaffs.gov.uk/>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

Contact organisation

Contact Staffordshire County Council for any enquiries.