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Tender

## **Leaseholder Block Insurance**

Sheffield City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075291

Procurement identifier (OCID): ocds-h6vhtk-05e48b

Published 19 November 2025, 2:48pm

### **Scope**

### **Reference**

105025

### **Description**

Sheffield City Council requires property insurance in respect of private dwellings sold on a leasehold basis, the majority of which were under the Right to Buy legislation. The dwellings are flats in blocks and houses where the Council still retain the freehold ownership. The flats and blocks may house Council rental tenants in the same block as the private leaseholder tenants, so insurance needs to be provided on the same basis for all the tenants.

### **Total value (estimated)**

- £2,220,010 excluding VAT
- £2,664,012 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 1 April 2029
- Possible extension to 1 April 2031
- 5 years, 1 day

Description of possible extension:

2 x 12 month optional extensions.

### **Main procurement category**

Services

### **CPV classifications**

- 66510000 - Insurance services

### **Contract locations**

- UKE32 - Sheffield

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## **Participation**

### **Legal and financial capacity conditions of participation**

Legal Capacity to perform the contract: (i) Supplier must provide details of all Suppliers/ Sub-Contractors that they will use to deliver this contract. (ii) Where relying on a Sub-Contractor to deliver the Essential Elements of the contract, the Supplier, must confirm that they will enter into a legally binding contract with each Sub-Contractor. Insurance Requirements: (i) Employers Liability – minimum of £10,000,000 (ii) Public Liability - minimum of £5,000,000 (iii) Professional Indemnity - minimum of £2,000,000 (The above insurance levels are not required for participation but will be needed if successful and must be evidenced pre-contract signature.)

## **Technical ability conditions of participation**

Not applicabl

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## **Submission**

### **Enquiry deadline**

3 December 2025, 12:00pm

### **Tender submission deadline**

15 December 2025, 4:00pm

### **Submission address and any special instructions**

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=99763&B=](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=99763&B=)

**Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

11 March 2026

## Recurring procurement

Publication date of next tender notice (estimated): 1 November 2030

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## Award criteria

Name	Type	Weighting
Price	Price	60%
Quality	Quality	30%
Social Value	Quality	10%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Justification for not publishing a preliminary market engagement notice

Not required as procurement of existing services

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## Contracting authority

### Sheffield City Council

- Public Procurement Organisation Number: PPQT-9425-JWVM

Town Hall, Pinstone Street,

Sheffield

S1 2HH

United Kingdom

Contact name: Tim Dent

Telephone: +44 01142053646

Email: [tim.dent@sheffield.gov.uk](mailto:tim.dent@sheffield.gov.uk)

Website: <http://sheffield.gov.uk>

Region: UKE32 - Sheffield

Organisation type: Public authority - sub-central government