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Tender

TD2284 - External Print Framework

Derby City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075286

Procurement identifier (OCID): ocds-h6vhtk-052ae3 ([view related notices](#))

Published 19 November 2025, 2:43pm

Scope

Reference

TD2284

Description

Derby City Council (DCC) has a requirement to produce a range of materials to communicate messages both internally and externally. To help to meet this demand a new contract in the form of a Framework for Printing Services will be procured.

The Council is looking for tenders from suitably qualified and experienced, providers for the following lots:

Lot 1 - Standard and Large Volume Printing

Lot 2 - Signage and Large Format Printing

Lot 3 - Promotional Printing

Lot 4 - Advertising Boarding and Installation

Lot 5 - Vehicle Signage

The scope for these lots will be further detailed in TD2284- ITT Part 3 Specification.

Local Government Reorganisation (LGR) is underway in several areas across the country and may result in changes to council structures, service delivery and responsibilities, and geographical coverage during the life of the contract. For this contract it is anticipated that the effects of LGR may lead to an increased service demand or the need to extend provision to new areas or client groups.

An additional estimated value of £1,761,000 (Including VAT) to reflect potential future changes in service scope or volume linked to LGR. This is not committed spend.

Commercial tool

Establishes a framework

Total value (estimated)

- £2,935,000 excluding VAT
- £3,522,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 June 2026 to 31 May 2028
- Possible extension to 31 May 2030
- 4 years

Description of possible extension:

There will be an option to extend the contract for two, twelve-month periods, subject to satisfactory performance and business needs. Maximum contract term is four (4) years

(48 months)

Main procurement category

Goods

CPV classifications

- 22000000 - Printed matter and related products

Contract locations

- UKF11 - Derby
-

Lot 1. Standard and Large Volume Printing

Description

This includes, but is not limited to the full spectrum of printed materials such as posters, leaflets, booklets, brochures, flyers and NCR pads, in a variety of sizes and substrates complete with delivery.

Lot value (estimated)

- £2,935,000 excluding VAT

- £3,522,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Signage and Large Format Printing

Description

This category covers the production of large posters, and signage display boards.

Lot value (estimated)

- £2,935,000 excluding VAT
- £3,522,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Promotional Printing

Description

This category covers all types of point-of-sale merchandise and promotional, branded items which are high impact low cost using the Councils logo or contact information or straplines to support a marketing campaign, product giveaway, or promote an event, and includes items like but not limited to:

- Pens
- Mugs
- Tee Shirts
- Tote Bags
- Table Cloths

Lot value (estimated)

- £2,935,000 excluding VAT
- £3,522,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Advertising Boarding and Installation

Description

Derby City Council possesses several advertising boards and frames across the city this category covers all the production and installation of advertising hoardings, posters, banners and signage. Suppliers will need to remove old signage and correctly dispose of the expired artwork.

Lot value (estimated)

- £2,935,000 excluding VAT
- £3,522,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 5. Vehicle Signage

Description

The supplier must be capable of providing a complete, end to end service for the full vehicle fleet of both Derby City Council and Derby Homes. Which included both light commercial vehicles (LCVs) and heavy goods vehicles (HGVs)

This service includes but not limited to:

- Design and Consultation
- Material Supply
- Installation (Full wraps, partial wraps, and Chapter 8)
- Maintenance and repairs (Repair and replacement of damaged sections)

Lot value (estimated)

- £2,935,000 excluding VAT
- £3,522,000 including VAT

Framework lot values may be shared with other lots

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Framework

Maximum number of suppliers

Unlimited

Maximum percentage fee charged to suppliers

0%

Framework operation description

The award criteria, which will be used to evaluate bids and select a successful Bidder to which the Council intends to award the Contract, are designed to allow the selection of the bid that represents the most advantageous tender, rather than lowest price alone. This evaluation will be based on a combination of quality and financial criteria as set out below.

- Price 50%
- Quality 50%

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

Lot 1. Standard and Large Volume Printing

Lot 2. Signage and Large Format Printing

Lot 3. Promotional Printing

Lot 4. Advertising Boarding and Installation

Lot 5. Vehicle Signage

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

30 January 2026, 11:59pm

Submission address and any special instructions

The tender will be published on <https://www.eastmidstenders.org/>. The deadline for submissions is 12 noon on the 30th January 2026.

Further details can be accessed via the tender document which are available on the above link. Please search for TD2284.

Please note- we will only accept expressions of interest through the e-tendering system.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

6 April 2026

Award criteria

Name	Type	Weighting
Price	Price	50%
Quality	Quality	50%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

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Email: procurement@derby.gov.uk

Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government

