This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/075283-2025">https://www.find-tender.service.gov.uk/Notice/075283-2025</a>

Tender

### **Grounds Maintenance Contract**

**Ampthill Town Council** 

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-075283

Procurement identifier (OCID): ocds-h6vhtk-05621f

Published 19 November 2025, 2:41pm

# Changes to notice

This notice has been edited. The <u>previous version</u> is still available.

TUPE REGULATIONS - ADDENDUM - Tender Specification Para. 1.3

The Town Council has been advised, as of 18th November 2025, that the current service provider does NOT intend to seek a transfer of either a single individual or group of employees under TUPE regulations.

# Scope

#### Reference

ATC-GroundsMaint, 2026-2031

#### **Description**

Ampthill Town Council (The Council) is inviting tender submissions for this service under its public procurement obligations.

The grounds maintenance services will focus primarily on Ampthill Great Park, and include other sites such as: Ampthill Cemetery, 2 allotment sites, 4 areas of public open space, a market area and car park. Full details provided within the specification document and Annex 1.

#### **Total value (estimated)**

- £1,400,000 excluding VAT
- £1,680,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2033
- 7 years

Description of possible extension:

Subject to satisfactory performance by the Service Provider during the Initial Term, The Town Council may wish to extend the Agreement once or on multiple occasions for a further period of up to 1 or 2 years. The Town Council may approach the Service Provider if it wishes to do so before the end of the Initial Term. The clauses in the Agreement will apply throughout any such extended period unless otherwise stated to the contrary.

#### **Options**

The right to additional purchases while the contract is valid.

Variation of Services:

Ampthill Town Council reserves the right to require changes to the services at any time during the contract. This can include adding new services, removing services, increasing or decreasing the scope, or changing the order and locations of work. These changes are called "Variations" and will be communicated in writing. If a Variation affects the price, the adjustment will be calculated and agreed upon between the Council and the Service Provider. If agreement cannot be reached, the matter will go to negotiation or mediation.

Materials and Consumables:

Any materials required for tasks will be specified by the Park Manager. If the Service Provider purchases materials, the Town Council will reimburse the actual cost (with no markup). Time spent sourcing and ordering materials must be covered within the agreed staffing resource. [Grounds Ma...C.29.10.25]

Additional Work:

The specification allows for ad-hoc tasks beyond core duties, such as event support, repairs, and volunteer facilitation. These tasks will be scheduled and agreed upon at monthly meetings, and the Service Provider must accommodate them within the tendered staffing resource.

Contract Extension Option:

The Council may extend the contract for up to 1 or 2 years beyond the initial 5-year term, subject to satisfactory performance. Payment for the extension period will be negotiated.

# Main procurement category

Services

#### **CPV** classifications

- 77313000 Parks maintenance services
- 77314000 Grounds maintenance services

# **Participation**

# Legal and financial capacity conditions of participation

Refer to specification document as published.

# Technical ability conditions of participation

Refer to specification document as published.

# Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

### **Submission**

# **Enquiry deadline**

18 November 2025, 4:00pm

#### Tender submission deadline

2 December 2025, 12:00pm

# Submission address and any special instructions

https://www.ampthill-tc.gov.uk/news

Tender returns: tenders@ampthill-tc.gov.uk

### Tenders may be submitted electronically

Yes

### Languages that may be used for submission

English

## Award decision date (estimated)

19 December 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 1 November 2031

#### Award criteria

Name	Description	Туре	Weighting
Price		Cost	60%

Name	Description	Туре	Weighting			
Quality	Organisation &	Quality	40%			
	Management - 7 p	Management - 7 points				
	Employee Terms 8	Employee Terms &				
	Conditions / Reten	Conditions / Retention -				
	15 points Transpo	15 points Transport &				
	Equipment - 11 po	ints				
	Service Delivery -	17				
	points Mobilisation	points Mobilisation &				
	Action Plan - 10 po	oints				

# Other information

# Conflicts assessment prepared/revised

Yes

# **Procedure**

# **Procedure type**

Open procedure

# **Documents**

### **Associated tender documents**

### Grounds Maintenance Tender ATC.29.10.25v2.pdf

# Annex-1-Park\_Maint\_Tender\_ATC.29.10.25.pdf

# **Contracting authority**

## **Ampthill Town Council**

• Public Procurement Organisation Number: PXCW-2389-TCGJ

Park Lodge, Ampthill Great Park, Woburn Street

AMPTHILL, Bedford

MK45 2HX

**United Kingdom** 

Contact name: Phil Nicholson, Park Manager

Telephone: 01525 404355

Email: council@ampthill-tc.gov.uk

Website: http://www.ampthill-tc.gov.uk

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government