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Tender

School Catering Services for South Farnham Educational Trust Primary Schools

SOUTH FARNHAM EDUCATIONAL TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075222

Procurement identifier (OCID): ocds-h6vhtk-05e462

Published 19 November 2025, 1:21pm

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Scope

Description

This procurement exercise is to source a suitable catering provider for 8 primary and nursery schools within the South Farnham Educational Trust (SFET).

SFET was established as a Multi-Academy Trust in 2015, having been a converter Academy since 2011. At present the Trust consists of 11 schools (10 full members and one associate member), a Teaching School Hub and a thriving SCITT.

The Trust's vision and purpose is to create a group of schools that have a shared commitment to ensuring the highest possible outcomes for their children. The Trust have been cited as being amongst the best in the South-East region and in the top 0.7% nationally in The Sunday Times School Guides for 2024 and 2025.

Eight of the Trust's schools are seeking a new catering services contract from 1st August 2026, for a contract term of 3 years (plus possible 2 year extension on a +1year, +1year basis).

SFET is undertaking this tender exercise to source a flexible and best value catering contractor with whom they can partner with to achieve service excellence through the provision of a great tasting food, made with authentic recipes and ingredients. Healthy eating, service innovation and added value through food education and sustainability initiatives are equally as important.

The schools are as follows:

1. South Farnham Junior School
2. South Farnham Infants School
3. Wallace Fields Infant School
4. The Raleigh School
5. Busbridge Infants School
6. Great Bookham School (primary)
7. Highfield South Farnham School (primary)
8. Normandy Village School

Total value (estimated)

- £2,964,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

Up to 2 year extension, on a +1year, +1year basis.

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKJ25 - West Surrey

Submission

Enquiry deadline

16 December 2025, 12:00pm

Submission type

Requests to participate

Deadline for requests to participate

16 December 2025, 12:00pm

Submission address and any special instructions

Submission instructions are included in the PSQ; all completed PSQ submissions are to be sent to gail@panacheconsultancy.co.uk

by the deadline stipulated.

<https://www.panacheconsultancy.co.uk>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

Minimum 5 suppliers

Selection criteria:

Scoring criteria listed in PSQ document.

Award decision date (estimated)

30 March 2026

Award criteria

Name	Type	Weighting
Quality/Technical	Quality	70%
Price	Price	30%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Light touch

Competitive flexible procedure description

The procurement process follows a two stage 'Competitive Flexible' approach, beginning with a Procurement Specific Questionnaire (PSQ) stage followed by an Invitation to Tender (ITT) stage after shortlisting. This process is managed under the Light Touch Regime, and the Trust reserves the right to refine the award criteria throughout.

Documents

Associated tender documents

<https://www.dropbox.com/scl/fo/q6ioo1l6u2pb7bewezk3p/AHHn3QU5eqEv2WdXJmtoUng?rlkey=ovouwsksfpkjelvh1kik5mb96&st=166g8g84&dl=0>

Interested parties are to complete a Procurement Specific Questionnaire, which can be accessed via the dropbox link provided. If you have any queries, please contact

gail@panacheconsultancy.co.uk

Contracting authority

SOUTH FARNHAM EDUCATIONAL TRUST

- Companies House: 07652902
- Public Procurement Organisation Number: PJBC-9167-GXRG

South Farnham School

Farnham

GU9 8DY

United Kingdom

Contact name: Catering Procurement Team

Email: gailheath@panacheconsultancy.co.uk

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

PANACHE CREATIVE LIMITED

Summary of their role in this procurement: Panache, catering services consultants, are assisting South Farnham Educational Trust with the facilitation of this tender exercise, as a supporting role only.

- Companies House: 07723278
- Public Procurement Organisation Number: PJBH-9519-QWJG

Midway House Herrick Way, Staverton Technology Park

Cheltenham

GL51 6TQ

United Kingdom

Email: gailheath@panacheconsultancy.co.uk

Website: <http://www.panacheconsultancy.co.uk>

Region: UKK13 - Gloucestershire

Contact organisation

Contact PANACHE CREATIVE LIMITED for any enquiries.