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Pipeline

Civil Parking Enforcement

Oxfordshire County Council

UK1: Pipeline notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075193

Procurement identifier (OCID): ocds-h6vhtk-050e4b

Published 19 November 2025, 12:35pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

The original pipeline notice did not define the lots that will be within the tender.

Lot 1a Oxfordshire County Council - Compliance Management (see 1c)

Lot 1b - Reading Borough Council - Compliance Management

Lot 1c - Combined bid for both Oxfordshire County Council & Reading Borough Council - Compliance Management

Provision of a full on-street and off-street parking civil enforcement activities to include:

- The provision civil enforcement officers, including uniforms, training and associated equipment, to deliver civil enforcement services for all of OCC & RBC on-street and off-street parking enforcement activities.
- Implementing and day to day monitoring of parking bay suspensions

- The supply of PCNs and PCN envelopes for OCC and RBC.
- Maintenance of OCC and RBC's Pay & Display machines including supplying the P&D ticket rolls. For Reading this will also including managing the supply and installation of new P&D machines.
- At OCC and RBC discretion, undertaking the administration of the processing of PCNs and some permit management activities.

Lot 2a - Oxfordshire County Council PCN and Permit Software (see 2c)

Lot 2b - Reading Borough Council PCN and Permit Software

Lot 2c - Combined bid for both Oxfordshire County Council & Reading - PCN and Permit Software

The provision of a parking management back-office IT System and suitable software and hardware to support the parking management service to include:

- The supply and maintenance of a suitable cloud-based software service for OCC and RBC's PCN and parking permit activities
- The supply of the hand-held devices (including printers), supporting software and associated maintenance for these devices, software, and any other relevant hardware used by OCC & RBC's internal and external staff in the delivery of the parking service. The hand-held devices and any other physical assets will be the property of OCC & RBC.
- The supply of additional services, at OCC & RBC's discretion, to include the administration of processing PCNs and services relating to permit management activities.
- The supply of print and post services

Lot 3a - Oxfordshire County Council - Combined bid Compliance management and PCN/Permit software (see 3c)

Lot 3b - Reading Borough Council - Combined bid Compliance management and PCN/Permit software

Lot 3c - Combined bid Compliance Management and PCN/Permit software - Oxfordshire County Council & Reading Borough Council

The provision of both Lot 1c and Lot 2c services by either a single organisation, or by two organisations as part of a joint bid or consortium, where a combined bid allows for the provision of additional value and benefit to Oxfordshire County Council and Reading

Borough Council.

Regardless of the Lot(s) awarded, separate contracts will be for compliance management and PCN and Permit software.

Please note that there this is a joint procurement between OCC and RBC but there will be separate contracts for each authority.

Scope

Reference

I-4064

Description

Oxfordshire County Council (the Council) is seeking to procure a compliance management solution, including civil enforcement personnel to:

- Monitor compliance of parking restrictions across the district of West Oxfordshire.
- Monitor compliance of parking restrictions in district council owned car parks in Oxfordshire where agency agreements are in place.
- Issue penalty charge notices (PCNs) issued under The Traffic Management Act 2004, Road Traffic Regulation Act 1984, Transport Act 2000 any other relevant legislation or regulations that may be in force during the lifetime of the contract.

In addition to this the council is seeking a contract with a service provider to provide

Equipment, Applications and/or Technology Services (EATS) to support the Authority's Parking Enforcement team.

This will manage the PCNs from issue through legal process. This software may also

include a module to manage the Council's resident parking permit schemes. This software also allows the public to appeal their PCN or make payment. This software does require webpages to be supplied by the providers and link to the Council's payment provide Pay360.

The Council is currently considering a phased approach to the new system with the Parking Permit element following at a later date.

Total value (estimated)

- £87,000,000 including VAT

Contract dates (estimated)

- 1 April 2026 to 1 April 2031
- Possible extension to 1 April 2033
- 7 years, 1 day

Main category

Services

CPV classifications

- 63712400 - Parking services

Submission

Publication date of tender notice (estimated)

1 December 2025

Contracting authority

Oxfordshire County Council

- Public Procurement Organisation Number: PZNW-8281-MHNM

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Organisation type: Public authority - sub-central government