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Tender

ECS Cleaning Services Contract

Forty Hill Primary School
George Spicer Primary School
Suffolks Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-075104

Procurement identifier (OCID): ocds-h6vhtk-05e415

Published 19 November 2025, 10:52am

Scope

Reference

SSC ECS CLN 04_26

Description

SSC Partnership (an Agent) on behalf of the 'Authority' (consisting of three primary schools in Enfield) are currently out to tender for the provision of cleaning services.

The Authority will sign a contract with the successful Company for a period of 36 Months (3 Years) with the option to extend it for up to a further 24 Months (2 Years). It is expected that the contract will commence 1st April 2026.

The Procurement is being run under the open procedure. Any interested organisation/consortium may submit a Bid in response to this ITT.

Companies shall prepare and submit a tender considering the entire tender package. The requirements for a valid submission of tenders are outlined in the tender documentation

including the scope of works and specification of service.

Tender submissions should clearly demonstrate:

A thorough understanding of the Scope of Work

Ability to deliver the services required in line with all TUPE information, and have a flexible approach

Technical expertise and relevant experience

Value for money

Suitability for the undertaking of the work.

Procedures and practices which will be utilised to ensure quality and compliance with the specification.

Arrangements will be made for Companies to visit the sites and view the current facilities to obtain a better understanding of the layout and any other relevant information to help in putting together tender bids. The site visit is planned to take place on Wednesday 3rd December 2025. Companies should limit their attendance to two representatives. Please register for the site visit through the correspondence functionality on the tendering portal (<https://in-tendhost.co.uk/sscpartnership>), including the name and roles of the representatives who will be attending by no later than 12 noon, 2nd December 2025.

Tenders will be evaluated using a method known as MAT (most advantageous tender).

There will be mandatory and desirable requirements.

Mandatory requirements are stipulations which must be present, or the tender will be eliminated from the evaluation.

Desirable characteristics are elements of the tender which are to be scored by the Client.

Tenders and all associated documents must be submitted electronically via the e tendering portal: <https://in-tendhost.co.uk/sscpartnership>.

Companies that are not registered will need to complete the supplier's application. If there are any issues with the access or submission of documents Tenderers can contact the In-Tend Support team at support@in-tend.co.uk or on 0845 557 8079 / +44 (0) 114 407 0065.

Suppliers that would like to take part in this tender process are invited to "Express

Interest" upon which the will be given access to the full tender documentation delivery through this e-tendering system.

When the tender documents have been made available involved suppliers will receive notification via email and the tender documents can be accessed from the "My Tenders" area of this website and selecting the "View Details" button of this project.

The deadline for submissions of the tender will be 19th December 2025.

Please allow sufficient time to make your return as late returns will not be permitted.

Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

Total value (estimated)

- £1,200,000 excluding VAT
- £1,440,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Following the initial contract term there will be an opportunities to extend the contract by a further 2 years submit to agreement between parties.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKI54 - Enfield

Submission

Enquiry deadline

12 December 2025, 12:00pm

Tender submission deadline

18 December 2025, 12:00pm

Submission address and any special instructions

Bids must be submitted through the procurement portal <https://in-tendhost.co.uk/sscpartnership> before the submission deadline.

Any technical questions relating to the use of the Procurement Portal website should be addressed by email to the In-Tend Support team at support@in-tend.co.uk or by telephone on 0845 557 8079 / +44 (0) 114 407 0065.

This is only the technical support line, and any ITT queries should be directed to the relevant procurement team running the contract through the messages function of the

Procurement Portal.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

2 February 2026

Award criteria

Name	Description	Type
Simple description	<p>Bidders are required to complete and submit the Procurement Specific Questionnaire alongside the Financial Submission (i.e. by the deadline for Bid submissions). Bidders' Mandatory responses will be evaluated prior to evaluation of scoring responses. Details of the approach to be taken to the evaluation of PSQ submissions are contained in the PSQ Explanatory Document. Bidders should read the PSQ Explanatory Document before completing the PSQ. The contract award decision will be made on the basis of the most advantageous tender (MAT), based on the application of the detailed evaluation criteria (and sub-criteria). The award criteria and marking weighting which will be used to assess the value of each bid will form the basis of notifying Companies whether they have been successful or unsuccessful within the tender process. There will be mandatory and desirable requirements. - Mandatory requirements are things that must be there, or the Company will be eliminated from the evaluation. - Desirable characteristics are the things that will be scored. Full details are contained within the tender documents.</p>	Price

Weighting description

Bidders are required to complete and submit the Procurement Specific Questionnaire

alongside the Financial Submission (i.e. by the deadline for Bid submissions). Bidders' Mandatory responses will be evaluated prior to evaluation of scoring responses.

Details of the approach to be taken to the evaluation of PSQ submissions are contained in the PSQ Explanatory Document. Bidders should read the PSQ Explanatory Document before completing the PSQ.

The contract award decision will be made on the basis of the most advantageous tender (MAT), based on the application of the detailed evaluation criteria (and sub-criteria).

The award criteria and marking weighting which will be used to assess the value of each bid will form the basis of notifying Companies whether they have been successful or unsuccessful within the tender process.

There will be mandatory and desirable requirements.

- Mandatory requirements are things that must be there, or the Company will be eliminated from the evaluation.
- Desirable characteristics are the things that will be scored.

Full details are contained within the tender documents.

Other information

Payment terms

Payment of the Service shall be made in accordance with the payment terms stated in Schedule 2 (the Contract Price) of the contract conditions Part A.

If payment of any invoice is not received by any due date, the Company must notify the Authority's Finance Manager and the appointed representative in writing of such failure to pay and provide details of the invoice concerned; allow the Authority to make prompt payment of such disputed sums; and allow the Authority to provide details of the ground for why the invoices is disputed.

Any queries regarding invoicing and progress of payments should be directed to the

Authority's Finance Manager.

The Authority shall pay the Company any sums due under an invoice no later than (thirty days) from the date on which it is deemed valid and undisputed.

Where any Party disputes any sum to be paid by it under this Contract then a payment equal to the sum not in dispute shall be paid and the dispute as to the sum that remains unpaid shall be determined. Provided that the sum has been disputed in good faith, interest due on any sums in dispute shall not accrue until 30 (thirty) days after resolution of the dispute between Parties.

The Company may charge interest on the late payment of any undisputed Charges properly invoiced under this Contract on the outstanding sum from the due date until payment is made at the then applicable statutory interest rate in accordance with the Late Payment of Commercial Debts (Interest) Act 1998. The Company shall not suspend the supply of services if any payment is overdue.

Description of risks to contract performance

The Company shall supply the Authority with regular information (as requested by the Authority) on the performance of this Contract as set out in Schedule 3 (Key Performance Indicators) of the contract conditions Part A and such information to be provided as required.

Regular contract review meetings will be held between the Company and the Authority to monitor the Company's performance both on this Contract as a whole and against performance targets outlined in Schedule 3 (Key Performance Indicators) of this Contract. The Company shall afford all necessary resources and facilities to allow the Authority to carry out its contract reviews and provide all reasonable information required.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://in-tendhost.co.uk/sscpartnership>

Tender Pack containing the following documents:

Invitation to Tender

Part A Conditions of Contract

Part B Specification

Appendix 1 Schedules to be returned (1-5)

Appendix 2 Procurement Specific Questionnaire Explanatory Document

Appendix 3 and 4 Transfer of Undertakings (Protection of Employment Regulations)

Appendix 5 Site Plans

Contracting authorities

Forty Hill Primary School

- Public Procurement Organisation Number: PBWD-6592-BVLY

Forty Hill

Enfield

EN2 9EY

United Kingdom

Email: sbm@fortyhill.enfield.sch.uk

Region: UKI54 - Enfield

Organisation type: Public authority - sub-central government

George Spicer Primary School

- Public Procurement Organisation Number: PJMQ-9627-JPGW

Southbury Road

Enfield

EN1 1YF

United Kingdom

Email: matkinson@georgespicer.enfield.sch.uk

Region: UKI54 - Enfield

Organisation type: Public authority - sub-central government

Suffolks Primary School

- Public Procurement Organisation Number: PXBQ-1812-TLJV

Brick Lane

Enfield

EN1 3PU

United Kingdom

Email: spatel@suffolks.enfield.sch.uk

Region: UKI54 - Enfield

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

SSC Partnership Limited

Summary of their role in this procurement: Agent

- Public Procurement Organisation Number: PGHX-7149-CXVT

12 Nelson Street

Southend-on-Sea

SS1 1EF

United Kingdom

Email: procurement@sscpartnership.co.uk

Region: UKH31 - Southend-on-Sea

Contact organisation

Contact [SSC Partnership Limited](#) for any enquiries.