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Tender

Management of Fire & Life Safety Systems

UNIVERSITY OF DERBY

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074896

Procurement identifier (OCID): ocds-h6vhtk-05e39c

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Scope

Reference

PROC OC ITP 1516

Description

The management, monitoring, repair, maintenance & end of life replacement of the University's Fire and Life Safety Systems.

This contract is to complete all statutory inspection, regular servicing, and weekly fire alarm testing of all University of Derby Fire and Life Safety Systems.

The contract will require a dedicated on-site engineer, who will be responsible for the day to day management of the processes, and completing the relevant servicing, as part of their role.

Full details of the expectations of the University have been provided within the Specification, within the tender documents.

Total value (estimated)

- £2,750,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

The contract will be issued on the basis of a 3 + 1 + 1, with each 1 year extension options being taken up, subject to ongoing supplier performance review.

The University of Derby reserves the right to grant both 1 year extensions in a single act (i.e. a 2 year extension) should performance by the contractor, be of a sufficient standard to allow this.

Main procurement category

Goods

CPV classifications

- 31625100 - Fire-detection systems
- 31625200 - Fire-alarm systems

Contract locations

- UKF - East Midlands (England)

Justification for not using lots

The University of Derby has made the decision to group all Fire & Life Safety Systems into a single contract, in order to ensure accountability for the delivery of statutory compliance.

Whilst each individual aspect of the contract may possibly have been managed by a separate contractor, this approach would have required a significant investment in internal resource, to manage the volume of additional individual contractors.

The University expects that some servicing provided within the scope of this contract may need to be subcontracted, in order to be fulfilled.

Participation

Technical ability conditions of participation

Supplier must be a member of a Trade Body for Fire & Life Safety Systems (e.g. National Fire Protection Association (NFPA), British Approvals for Fire Equipment (BAFE), Fire Sector Federation (FSF) or equivalent).

Supplier must be a member of a recognised Health & Safety management scheme (e.g. SSIP, Constructionline, Safecontractor, CHAS or equivalent).

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

12 December 2025, 2:00pm

Submission type

Requests to participate

Deadline for requests to participate

19 December 2025, 12:00pm

Submission address and any special instructions

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/>

All tenders must be submitted within the University of Derby procurement platform, by the date and time laid out above.

Access to register for this tender is self-service via the website link above, and free to access.

For Existing supplier, or those previously registered as a supplier to the University of Derby, please use the below guides to support you in accessing the system:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/existing-suppliers/>

Where you have not previously registered as a supplier to the University of Derby, please use the guides available within the link below to register for this opportunity:

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

3 to 5 suppliers

Selection criteria:

As part of the PSQ there are a number of questions asked.

The responses to these will be scored in line with the marking criteria laid out in the documentation, and the top 5 highest scoring bids will be invited to submit a full tender at stage 2 of this process.

Award decision date (estimated)

6 February 2026

Award criteria

Name	Description	Type	Weighting
Quality	The quality score for the Tender Submission, as marked by the University Tender Panel	Quality	70%
Cost	Whole life cost of providing the Services to the University.	Cost	30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

A two-stage tender process will take place.

Stage 1 - Suppliers will be required to complete a PSQ and a number of questions (both Pass/Fail and scored questions).

A maximum of 5 top scoring bidders (using the awarding criteria of the Stage 1 PSQ) will be shortlisted, and invited to submit a tender for Stage 2 of this competitive flexible process.

At stage 2 of the tender process, the shortlisted suppliers shall submit their final tenders for marking against the award criteria for this stage of the process.

Suppliers at stage 2 of the process will be required to attend a presentation, to clarify any points around their submission. Following this presentation, scores may be amended, based on the tender panel's further understanding of the submission.

Contracting authority

UNIVERSITY OF DERBY

- Companies House: 03079282
- Public Procurement Organisation Number: PBVB-7935-WGYQ

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Derby

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United Kingdom

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Website: <http://www.derby.ac.uk>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government