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Tender

## **BT372 - Victoria Library Mini-Hub Makerspace Year 2 Operator**

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074835

Procurement identifier (OCID): ocids-h6vhtk-05e378

Published 18 November 2025, 3:01pm

### **Scope**

### **Reference**

BT372

### **Description**

Commissioning an operator to manage and deliver year 2 of the Makerspace at Victoria Library Mini-Hub. Expanded scope of services based on findings from first year review with a stronger focus on community engagement and partnership building.

### **Total value (estimated)**

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 12 January 2026 to 12 January 2027
- Possible extension to 12 June 2027
- 1 year, 5 months, 1 day

Description of possible extension:

the Authority reserves the right to extend the Contract Period on the same terms for a further period or periods of up to 6 months

### **Main procurement category**

Services

### **CPV classifications**

- 98133100 - Civic betterment and community facility support services
- 98130000 - Miscellaneous membership organisations services
- 92312212 - Services related to the preparation of training manuals
- 92312200 - Services provided by authors, composers, sculptors, entertainers and other individual artists
- 80570000 - Personal development training services
- 80490000 - Operation of an educational centre
- 80430000 - Adult-education services at university level
- 79993000 - Building and facilities management services

- 79952000 - Event services
- 85322000 - Community action programme
- 80590000 - Tutorial services

## **Contract locations**

- UK - United Kingdom
- UKI - London
- UKI32 - Westminster

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## **Submission**

### **Enquiry deadline**

1 December 2025, 11:59pm

### **Tender submission deadline**

5 December 2025, 3:00pm

### **Submission address and any special instructions**

<https://wcc.ukp.app.jaggaer.com/go/80926173019A976B09C6>

### **Tenders may be submitted electronically**

Yes

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## Award criteria

Technical - 70%

Cost - 30%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: [buyingteam@westminster.gov.uk](mailto:buyingteam@westminster.gov.uk)

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government