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Tender

Wilson's School ICT Managed Service

WILSON'S SCHOOL

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074812

Procurement identifier (OCID): ocds-h6vhtk-05e369

Published 18 November 2025, 2:22pm

Scope

Description

Wilson's School (WS) is a standalone selective academy for boys in the London Borough of Sutton and converted to this status in 2011. There are 1,300 students on roll of which 360 are in the Sixth Form. The school's website is <https://www.wilsons.school/> Places at WS are highly sought after and examination results achieved by its pupils are routinely amongst the highest of any school in the country.

WS was founded by Edward Wilson in 1615. The school is proud of its long history and the strong reputation for quality and excellence which current leaders and their predecessors have worked hard to build. Senior leaders are focussed on maintaining and enhancing this reputation and this is an important factor when recruiting partners.

WS is deeply proud of what it offers, particularly the hugely enriching experiences pupils enjoy beyond the classroom. Indeed, these rival (and often exceed) those of fee-paying schools. Teachers engage pupils with challenging and enjoyable lessons, enriched with great activities to extend pupils' interests and skills far beyond the National Curriculum and examination specifications. Teachers know the pupils very well and visitors often comment on the warmth and good humour that characterise relationships between boys and members of staff.

The aims of Wilson's School are:

to ensure a safe and kind environment for learning, building pupils' confidence and actively promoting their wellbeing

to enable all pupils to reach the highest levels of academic enjoyment and achievement

to enable our pupils to think independently and to feel secure in taking intellectual risks

to give all of our pupils every opportunity to engage with the spiritual, social, moral and cultural dimensions of life

to provide every pupil with opportunities for achievement and enjoyment beyond the classroom

to provide our pupils with the skills and attitudes needed to thrive in Higher Education and proceed to satisfying careers and fulfilling lives

WS is nationally renowned and its leaders are involved in work which supports the education system as a whole at local and national level. In 2024, WS was named as The Sunday Times Secondary School of the Year, beating off competition from the state and independent sectors. Our contractors are partners in maintaining and enhancing our reputation and are proud to work with us.

Wilson's is currently supported by an external organisation which provides onsite and remote support on the basis of a fixed term contract. This will finish at the end of March 2026. The school was recently awarded Cyber Essential Plus accreditation.

The ICT Support at the School is currently provided by a single outsourced support provider which provides a mix of onsite and remote support. The School is taking the opportunity to go to the market to identify the best innovative and forward-looking partner to support them in the delivery and development of their ICT provision over the next five years.

This procurement includes (but may not be limited to) the items listed below:

A core managed service, management of all ICT against an agreed SLA

A Service Desk, available 52 weeks a year including out of hours access and emergency support

Local staffing which suppliers deem necessary to deliver the service and meet the SLA requirements

Strategic advice and direction to the School's leaders regarding ICT policy, procedures and best practice

Responsibility for design, specification, installation, and management of all ICT infrastructure

Supply of goods and services based on an agreed Best Value approach

Management of 3rd parties where relevant to the ICT support

Relevant monitoring, management, patching

Regular performance reporting

Access to the highest quality digital training materials to support in-house delivery

Advice on the impact of policy updates on the ICT solution and support

There is an expectation that the provider will support and/or drive innovation, particularly around AI and environmental sustainability.

Maintain technical documentation

Maintain operational documentation, for example inventory management and risk registers

Collective partnership targets aligned to the School's objectives

In School support for the integration and upgrade of the connectivity, communications and security infrastructure as required

Suppliers may be required to deliver a range of technology and change management projects in addition to the providing the core managed service.

The School will provide a standard contract as part of the ITT Pack

There is a requirement for TUPE from existing suppliers

Total value (estimated)

- £750,000 excluding VAT
- £900,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2032
- 6 years

Description of possible extension:

Subject to satisfactory performance of its obligations the contracting authority may, at its sole discretion, extend the Contract for a further period of up to twelve (12) months by giving notice to the Supplier not less than one hundred and eighty (180) days prior to the last day of the Contract Initial Period.

Main procurement category

Services

CPV classifications

- 30200000 - Computer equipment and supplies
- 32410000 - Local area network
- 32420000 - Network equipment
- 80000000 - Education and training services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Submission type

Requests to participate

Deadline for requests to participate

15 December 2025, 12:00pm

Submission address and any special instructions

Submission by email as described in the PSQ.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

4 March 2026

Award criteria

| Name | Type | Weighting |
|---------------------|-------------|------------------|
| School Requirements | Quality | 79% |
| Total Service Cost | Cost | 21% |

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

At stage 1, a PSQ will be issued and a minimum of the top 5 scoring suppliers will be shortlisted and invited to submit a tender.

Suppliers will be provided with an ITT pack that contains the Stage 2 process, the contracting authority requirements, a draft contract and other relevant information. Suppliers will be asked to respond to the requirements and provide a price for the service. Suppliers will be able to submit clarification questions during the tender writing process.

Following submission of their proposals and costs, their responses will be scored alongside the charges for the service they propose aligning to the weightings described in the tender documents.

The highest weighted score will be deemed to deliver the Most Advantageous Tender, and awarded Preferred Bidder status.

Following a stand still period, the contracting authority will then endeavour to agree and enter into a contract with the Preferred Bidder.

Documents

Associated tender documents

[Wilson's - Moxton Managed Service Partner Procurement - PSQ v1.docx](#)

Documents to be provided after the tender notice

Documents will be emailed directly to shortlisted suppliers.

Contracting authority

WILSON'S SCHOOL

- Companies House: 07536970
- Charity Commission (England and Wales): 312752
- Public Procurement Organisation Number: PHJP-7834-ZRGP

Wilson's School

Wallington

SM6 9JW

United Kingdom

Email: mxt@wilsonsschool.sutto.sch.uk

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

MOXTON EDUCATION LTD

Summary of their role in this procurement: Procurement Consultancy

- Companies House: 09008303
- Public Procurement Organisation Number: PPHN-8276-MGRZ

Ossington Chambers

Newark

NG24 1AX

United Kingdom

Email: geoff.chandler@moxton-education.com

Region: UKF15 - North Nottinghamshire

Contact organisation

Contact MOXTON EDUCATION LTD for any enquiries.