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Planning

## Supply of Meals on Wheels Single Portion Ready Meals

Cardiff Council

Monmouthshire County Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074615

Procurement identifier (OCID): ocds-h6vhtk-05e2f6

Published 18 November 2025, 9:30am

## Scope

## Reference

ERFX1008735

## Description

The contract will provide Cardiff County Council and Monmouthshire County Council a Meals on Wheels service with single frozen portion ready meals. The service operates 365 days a year, with approximately 8200 meals being delivered a month for each authority. The Authorities require individual tin foil containers being delivered 2/3 times per week and are seeking to understand if suppliers are able to provide this type of packaging before going out to tender

Each meal must provide at least 1/3 of the Dietary Reference Intakes (DRIs) and follow guidance from the NACC. Providers must comply with:

Food safety regulations (e.g., UK Food Standards Agency).

Safe and sanitary handling, including temperature control and hygiene

Emergency and contingency planning for service continuity

Providers must ensure that a full breakdown of the dietary specifications is available to view and download to be saved onto our CRM platform.

Providers should ensure that the food provision they supply includes but not limited to:

Vegetarian

Vegan

Kosher

Halal

Energy Dense

Texture Modified

### **Total value (estimated)**

- £397,866 excluding VAT
- £477,440 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 30 January 2026 to 29 January 2027
- Possible extension to 29 January 2028
- 2 years

## **Main procurement category**

Services

## **CPV classifications**

- 55520000 - Catering services
- 15894200 - Prepared meals

## **Contract locations**

- UKL2 - East Wales

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## **Engagement**

### **Engagement deadline**

19 December 2025

### **Engagement process description**

A Pre Market Engagement Notice is being issued with a questionnaire to gauge supplier interest and capacity to deliver. Both authorities require a specific packaging type so we are seeking to understand if suppliers are able to provide the packaging to inform our future procurement structure

The questionnaire can be found on Proactis under the reference ERFX1008735

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Publication date of tender notice (estimated)**

5 January 2026

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## **Contracting authorities**

### **Cardiff Council**

- Public Procurement Organisation Number: PVHP-5769-YHRQ

County Hall

Cardiff

CF10 4UW

United Kingdom

Contact name: Jordan Evans

Email: [Corporateandtransport@cardiff.gov.uk](mailto:Corporateandtransport@cardiff.gov.uk)

Website: <http://www.cardiff.gov.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales

## **Monmouthshire County Council**

- Public Procurement Organisation Number: PMQT-2889-YGXR

County Hall

Cardiff

CF10 4UW

United Kingdom

Contact name: Jordan Evans

Telephone: +447845165122

Email: [Corporateandtransport@cardiff.gov.uk](mailto:Corporateandtransport@cardiff.gov.uk)

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales

## **Contact organisation**

Contact Cardiff Council for any enquiries.