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Tender

## Public Conveniences Cleaning Invitation to Tender

Wareham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074559

Procurement identifier (OCID): ocds-h6vhtk-05e2d2

Published 17 November 2025, 5:20pm

### Scope

### Description

Wareham Town Council invites tenders to provide the Wareham Town Council with public convenience cleaning services at the following two public convenience facilities:

Howards Lane, Wareham, BH20 4HU & The Quay, Wareham BH20 4LP

### Total value (estimated)

- £132,905 excluding VAT
- £159,486 including VAT

Below the relevant threshold

### Contract dates (estimated)

- 29 May 2026 to 31 May 2030

- 4 years, 3 days

## **Main procurement category**

Services

## **CPV classifications**

- 90910000 - Cleaning services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

**This procurement is reserved for**

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

### **Conditions of participation**

See tender specification document.

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

13 February 2026, 3:00pm

### **Tender submission deadline**

16 February 2026, 11:59pm

### **Submission address and any special instructions**

Tenders **MUST** be submitted via normal post in a sealed, windowless envelope addressed to:

Town Clerk

Wareham Town Council

Town Hall

East Street

Wareham

BH20 4NS

Tender envelopes should indicate they contain a tender. Tenders CANNOT be received via email.

### **Tenders may be submitted electronically**

No

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### **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Fulfilment of specification	This assesses how closely the tenderer fulfils the scope of work as indicated by the Council. An explanation of how the tenderer will meet each criterion and any additional value or services the tenderer may be able to add would be welcomed.	Quality	35%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Cost	This assesses the cost and value for money the tenderer can provide the Council. A clear breakdown of how the tenderer will bill for their services would be welcomed. Tenderers may wish to indicate any year on year increases which might be required for the life of the lifetime of the contract.	Cost	35%

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Name	Description	Type	Weighting
Experience and references	<p>This assesses the tenderer's experience demonstrating a track record of competence and good service.</p> <p>Tenderers may wish to include how long they have been operating, the type and amount of previous relevant work they have delivered and the experience of their operatives.</p> <p>Tenderers are also invited to share up to two references from previous or continuing work, who they are comfortable for the Town Council to contact. Tenderers without references (for example new companies) may benefit from clearly indicating this to clarify a lack of references. Such tenderers will not be penalised for not having references, but clear evidence of relevant experience would be valuable.</p>	Quality	12.5%
Reducing barriers to opportunity and economic growth	<p>This assesses how the tenderer supports opportunities for small businesses and social enterprise either through working with such organisations or being one itself.</p>	Quality	10%

Name	Description	Type	Weighting
Sustainability practice	<p>This assesses how the tenderer considers sustainable business practices that contribute to protecting the environment and climate. This might include whether the tenderer makes sustainable purchasing decisions for its supplies, what it undertakes to reduce emissions as a result of its business, how they work to sustainably manage waste, or anything else the tenderer considers relevant to sustainability. Please note that cleaning materials, chemicals and agents supplied and used by the successful tenderer must have considerations to be environmentally friendly where possible and used with biodiversity in mind. Evidence of this would be welcome within the tender.</p>	Quality	7.5%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[Wareham Town Council Toilet Cleaning Specification 2025.pdf](#)

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## Contracting authority

### Wareham Town Council

- Public Procurement Organisation Number: PMTJ-3658-ZNVL

Wareham Town Council, Town Hall, East Street

Wareham

BH20 4NS

United Kingdom

Contact name: Mr Samuel Dickins

Telephone: 07950 940 215

Email: [Deputyclerk@wareham-tc.gov.uk](mailto:Deputyclerk@wareham-tc.gov.uk)

Website: [https://www.wareham-tc.gov.uk/Working\\_With\\_the\\_Council\\_48884.aspx](https://www.wareham-tc.gov.uk/Working_With_the_Council_48884.aspx)

Region: UKK25 - Dorset

Organisation type: Public authority - sub-central government