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Tender

## **Grass Cutting, Play Areas, Cemeteries, Open Spaces and Verges**

St Ender Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074110

Procurement identifier (OCID): ocds-h6vhtk-05e1cf

Published 14 November 2025, 3:42pm

### **Scope**

#### **Description**

St Ender Parish Council seeks contractors to provide grass cutting services to Cemeteries, Churchyard, Open Spaces, Playing Fields Verges and Footpaths throughout the Parish.

The contract is broken down into 4 lots, based on start date and areas. All contracts are to run for 4 years, starting 1st April 2026 or 1st May 2026 (dependant on Lot)

Estimated Value Lot 1 - £12,000, Lot 2 £28,000, Lot 3 £35,000, Lot 4 £42,800 Total £117,800

#### **Total value (estimated)**

- £117,800 excluding VAT
- £141,360 including VAT

Below the relevant threshold

## **Main procurement category**

Services

## **CPV classifications**

- 77314000 - Grounds maintenance services

## **Contract locations**

- UKK3 - Cornwall and Isles of Scilly

## **Not the same for all lots**

Contract dates are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. Churchyard, Closed Cemetery and Open Spaces**

### **Description**

OLD ST. ENODER CEMETERY MAINTENANCE

Tender contract to commence 1st April 2026 FOR 4 YEARS

Specification

ALL GRASS areas in the old St Enoder Cemetery including grass around headstones, trees, paved areas and seats to be cut monthly March to December (10 cuts), grass to be left. November cut to be 1 week before Remembrance Sunday and ensure War Memorial is clean and tidy.

PATH edges to be kept tidy.

HEDGES and SHRUBS to be trimmed & pruned 6 monthly ensuring clippings are removed (not 1st March to 31st August due to nesting birds). Leaves to be cleared & removed November & January.

TREES: to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

GRAVE MAINTENANCE: Ensure graves are kept level and top up any sunken graves.

ENTRANCE: ensure gravel entrance (outside of the gate) remains weed free either spraying or manually.

## ST ENODER CHURCHYARD

### Specification

ALL GRASS areas in the St Enoder Churchyard including grass around headstones, trees, paved areas and seats to be cut monthly March to December (10 cuts), grass to be left.

PATH edges to be kept tidy and weed free, by spraying or manual.

NEW INDIAN QUEENS CEMETERY EXTENSION (only) Open Area other side of hedge line that has roundabout.

ALL GRASS to be cut 10 times a year March to December (10 cuts), grass to be mulched/left.

HEDGES to be strimmed and kept tidy.

DRAINAGE CHANNEL around the edges of the Cemetery walls to be kept free from weeds.

TREES to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

STRONGMANS FIELD Open Space near Indian Queens School

ALL GRASS to be cut 10 times a year March to December (10 cuts), grass to be mulched/left.

HEDGES to be strimmed and kept tidy.

TREES to inspect trees regularly and to report to the Parish Clerk any dangerous/dying trees.

### **Lot value (estimated)**

- £12,000 excluding VAT
- £14,400 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- 4 years

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Open Cemeteries Grass cutting and maintenance**

### **Description**

Tender contract to commence 1st May 2026 FOR 4 YEARS

Specification

GRASS areas in the Indian Queens Cemetery & St Enoder Cemetery (except extension area at Indian Queens Cemetery) & Indian Queens Cemetery & St Enoder Cemetery grass verges (at the entrance of the cemeteries) to be cut weekly from March to October and fortnightly from November to February, grass cutting to be removed/mulched.

Grass around headstones, between kerbing, trees, paved areas and seats to be kept tidy by regular trimming.

Old graves on right with kerbing and stones to be sprayed with weed killer as necessary, strimming between kerbing stones (Indian Queens)

All grass mowings to be kept off the paths & headstones/ memorial stones, wiping down to remove grass.

ENTRANCE GATE & PATH edges to be kept tidy and weed free.

FLOWER BEDS to be tended and kept tidy at all times. Weeding when necessary to ensure all flower beds are weed free and providing additional plants if necessary.

HEDGES , SHRUBS & TREES to be trimmed & pruned when necessary to keep a tidy appearance. Hedges strimmed and drainage ditch kept clear.

BINS to be emptied weekly at St Enoder Cemetery and daily at Indian Queens Cemetery, rubbish removed from site.

WATER CONTAINER at Indian Queens Cemetery to be topped up when necessary.

GENERAL MAINTENANCE: Gates, Walls & Sheds to be painted when necessary, Parish Council will provide the paint. Ivy cut back on sheds and walls when necessary.

### **Lot value (estimated)**

- £28,000 excluding VAT
- £33,600 including VAT

### **Contract dates (estimated)**

- 1 May 2026 to 30 April 2030

- 4 years

## **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Play Areas and Open Spaces grass cutting and maintenance**

### **Description**

Open Spaces and Play Areas- Tender Spec. to commence 1st April 2026 for 4 years

Public seats. ( 7 cuts per year)

1. School Road Summercourt- cut round seat clearing grass from pavement
2. Penhale Farm- cut around seat clearing grass from pavement
3. Pedna Carne- cut around seat clearing grass from pavement
4. Kelliars- cut the area to the front of Kelliars clearing grass from pavement. Ensuring no overhang of trees/bushes onto pavement.

Open Spaces & Allotments-

1. Church Lane Indian Queens- to cut and trim Church Lane from St Francis Road to Recreation Ground Lane. Strim ditch and ensure it is clear of any cuttings to allow water to run freely (4 times per year, quarterly)
2. St Columb Road Allotments- to cut grass paths and grass area in front of parking area. (4 times per year, quarterly). Cut hedge once per year.
3. Indian Queens Allotments- to cut grass paths and grass area turning circle at the far end. (4 times per year, quarterly), cut hedges once per year both inside and pavement side, hedge trimmings to be removed.

4. Fairview Park, St Columb Road-to cut landscaped area on the right in the estate, to weed planted area and strim edging. Remove cut grass from pavement (20 cuts per year).

#### Play Areas:

1. Recreation Ground Indian Queens- to cut around fencing at the entrance to Playing Field, Youth Club, Under 5's building, Changing Rooms, play area, skate ramp, Multi-use Games Area & BMX Track. Trimming to fence line, including inside the fenced play area, and hedge. (20 cuts per year). Wipe down play equipment to remove all cut grass. Remove cut grass from paths and hard surfaces. To strim around tyres and seats near car park. Main field is cut by others.

2. Thomas Playing Field Summercourt- to cut play area up to Skate Park, to include trimming round the play equipment. Remove cut grass from safety surface. Wipe down play equipment to remove cut grass (20 cuts per year).

To cut football area at the top of the field, strimming into the hedge line 8 cuts per year, once per month March-October. To cut hedges once per year (February), ensuring brambles are away from back of goalposts.

3. St James View, Kingsley Court, Penhale Gardens, Lindsay Fields, Halloon Avenue (Plans Attached)- to cut all areas 20 cuts per year, strim around play equipment ensuring grass wiped off play equipment. To strim into the hedge line. To cut all hedges once per year (February), to remove hedge cuttings from sites.

List of areas to be maintained twice per year.

1. Halloon Avenue footpath (St. Francis Road to Halloon Avenue) strim back hedges, cutting back any overhanging brambles.

2. Plantation opposite Indian Queens Cemetery, grass strimming, cutting back brambles, pavement side ensure no overhang on to pavement.

#### **Lot value (estimated)**

- £35,000 excluding VAT
- £42,000 including VAT

## **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- 4 years

## **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Verges and Public Footpaths grass cutting**

### **Description**

Specification for the maintenance of grass verges under Agency Agreement with Cornwall Council. Cutting March- October (8 cuts, 1 a month), to commence 1st April 2026 for 4 years.

### **SECTION A**

#### **Summercourt**

1. Verge on link road opposite to old Clock Garage (now Clive Mitchell), Chapeltown : To cut verge from 4 Chapeltown to bypass junction, on both sides of the pavement where appropriate. To remove all cut grass from pavement.
2. Verge Clock Garage: To cut verge in front of Clock Garage/Clive Michell Cycles up to sign.
3. Verge on bend opposite to Dales/Happy Days, Chapeltown : To cut verge from 1 Glen Cottage to opposite entrance to Sycamore Gardens, to keep hedge tidy, and trim around trees/signs/poles. To remove all cut grass from pavement.
4. Verge alongside Sycamore Gardens : To cut verge in front of Sycamore Gardens; to trim around signs/poles. To remove all cut grass from pavement.

5. Verge School Road both sides: To cut verge by bus shelter just up from London Inn and to cut verge opposite side of road outside Park View,. To remove all cut grass from pavement.
6. Verge from Ivy Bank to Park House: to trim around signs/poles. To remove all cut grass from pavement.
7. Verge from Ivy Bank to Summercourt School : To cut verge and trim around signs and poles. To remove all cut grass from pavement.
8. Verge from School Road to Summercourt Cemetery and turning space : To cut verges on both sides of the road and turning space, with the exception of the grass area in front of the Cemetery (this is the responsibility of the Cemetery caretaker). To trim the hedge from house to field gate next to the Cemetery.
9. Verge at junction of School Road with the overbridge : To cut verges on both sides of the junction, cutting the verge on the west side up to the signs at the School; trim around signs/poles.
10. Verge outside of Resparva House & Higher Resparva Farm: To cut verge.

#### Penhale and Fraddon

1. Verges on both sides of the road from Vincent's roundabout to the My Lords Road overbridge (near Mill Lane Hill) including outside of petrol station:

To cut verges; trim around signs/poles; trim bushes on north side to keep tidy; trim growth on side of steps leading up to the section of My Lords Road leading to St. Margaret's Nursing Home.

2. Verges from Vincent's roundabout to Penhale Farm: At the roundabout - to cut the verge on the corner between the Ladock Road (Penhale Cottages) and the cul-de-sac leading to Julian's Yard. Alongside the roundabout - to cut the bank by the entrance to Vincent Tractors and the verges either side of the pavement down to Penhale Farm; to also trim back the hedge alongside this section of pavement; trim around signs/poles. To remove all cut grass from pavement.
3. Verges from Vincent's roundabout to mini roundabout by St. Margaret's Nursing Home: To cut all the verges from Vincent's roundabout to the mini roundabout, both sides of the road; trim around signs/poles, to trim the hedge to maintain easy pedestrian access from Vincent's roundabout to the bus stop layby and from that layby to the mini roundabout. To remove all cut grass from pavement.
4. Vincent's roundabout To trim around all signs and poles, including trees. (Grass cut by

Vincent's)

5. Verge from mini roundabout along My Lords Road to end of verge beyond the entrance to Kingsley Court (not into cul-de-sac) : To cut grass; trim around signs/poles. To remove all cut grass from pavement.

6. Verges from St. Margaret's mini roundabout to Blue Anchor: To cut verge from Commercial Vehicle Repairs to Gwel-Avor and to trim bushes to maintain easy pedestrian access. On the opposite side of the road to cut verge in front of Fraddon Village Hall. To remove all cut grass from pavement.

7. Grovewood Court: To cut all grass areas on the estate, trim back bushes on left hand side as you enter. Remove all grass cuttings from the pavement.

8. Verges from Fraddon Posta Pizza to Chez Nous, Fraddon Hill: Cut verge from Higher Harvenna (part of this verge extends along Parka Road in front of farm buildings) to Chez Nous; trim around signs/poles. On the opposite side of the road - cut verge from the bottom of Fraddon Hill by the jubilee garden and up to and including the verge by the bus shelter; trim drainage ditch by bus shelter. To remove all cut grass from pavement.

11. Chez Nous to Four Winds: to trim around signs/poles. To remove all cut grass from pavement.

12. Verge outside of Calpe: to cut verge, trim around signs/poles. To remove all cut grass from pavement.

13. Verge from Lamorna to Tamarisk: to cut verge, trim around signs/poles. To remove all cut grass from pavement.

14. Welcome sign- on Parka Road just up from Morwenna, to cut verge around flowers, leaving the area tidy.

Indian Queens and St. Columb Road

1. Queens Close: to cut verge at the bottom of Queens Close, outside of Treworgans and Elandena, trim around signs/poles. To remove all cut grass from pavement.

2. Verge by Gwen-Lyn, Chapel Road : To cut verge. To remove all cut grass from pavement.

3. Verge at the top of The Drang: To cut verge. To remove all cut grass from pavement.

4. Verge at the bottom of the Drang: To cut verge near the Victory Hall (with sign stating

'The Drang'), to remove all grass from pavement and strim around the sign.

5. Verges in Carworgie Way and Halloon Avenue: To cut verges on outer edge from 1 Carworgie Way to 43 Carworgie Way, and 8 Halloon Avenue around to it meets St Francis Road. Cut inner verges from Parka Road turning all the way around until it meets the otherside of Parka Road on Carworgie Way. Remove all trimmings from pavement (as map).
6. Clodan Mews: To cut open space on right hand side (housing electric box), to trim into bushes and cut back periodically (at least once per year). Remove all cuttings from the pavement.
7. Verge from Coast View, Moorland Road to overbridge: To cut the verge; trim around signs/poles and public seat. On the opposite side of the road to cut verge from Craigmore House to overbridge; trim around signs/poles and in ditch. To remove all cut grass from pavement.
8. Verge from overbridge to mini roundabout: To cut verges on both sides of the road and to extend the cut on the east side around the corner towards Warren Road. To remove all cut grass from pavement.
9. Verge at Hanover Park: To cut verge on the left hand side as you enter Hanover Park (with the electricity box). To remove all cut grass from pavement.
10. Verge from mini roundabout to Toldish turning: To cut verge from former European Springs down to Ironmine Bungalow (one side of the road only).
11. Verge by St. Francis Church: To cut the triangle of grass at the top of Church Lane. To remove all cut grass from pavement.
12. Verge at St. Francis Road: To cut the verge from the pedestrian entrance to Halloon Avenue down to and across the entrance to Carworgie Way and on to bus stop. To trim signs/poles and railings at pedestrian entrance. To remove all cut grass from pavement.
13. Verge at St. Columb Road: To cut verge on corner of Parka Road/Newquay Road by Hairdressers. To remove all cut grass from pavement.
14. Verge in Fair View Park: (Enter Fair View Park and up around the corner to the left) cut verge and strim around signs. To remove all cut grass from pavement.
15. Verge by Welcome to Fraddon Parka Road: to cut around garden area, trim around signs.
16. Verge at Parka Road: To cut verge from Silver Birch Gardens to Little Harvenna

(Fraddon). Trim around signs/poles/ public seat, and the hedge from the litter bin to Little Harvenna. To remove all cut grass from pavement.

17. Corner of Pocohontas Crescent: To cut verge at the bottom of Pocohontas Crescent, trim round notice board. To remove all cut grass from the pavement.

### Open Spaces

1. Land at Pit Lane, Higher Fraddon : To cut grass; trim around trees, seat, walkways and along the ditch at the top. Trim hedges on both sides from entrance to The Pit to the walkway/gate. Strimming the triangle of grass on Pit Lane ensuring ditch is clear.

2. Land at Trevarren Green: To cut/maintain triangle of grass/planting and trim around low chain fence and stones. To cut grass verge alongside river from main road, past seat, and up into footpath. Trim around seat and bridge railings. To remove all cut grass from path.

3. Fairview Park, St Columb Road- To cut grass verge opposite the Doctors' Surgery. To remove all cut grass from the pavement.

SUB TOTAL SECTION A PER ANNUM:.....

### SECTION B

Public Footpaths- itemised separate invoice required.

To cut, trim and litter pick 10.539km of public footpath, as per map/list provided by Cornwall Council & St Enoder Parish Council.

Total cost for 2 cuts per year (April or May and September or October).....

### **Lot value (estimated)**

- £42,800 excluding VAT
- £51,360 including VAT

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- 4 years

## **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **This procurement is reserved for**

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

### **Particular suitability**

**Lot 1. Churchyard, Closed Cemetery and Open Spaces**

**Lot 2. Open Cemeteries Grass cutting and maintenance**

**Lot 3. Play Areas and Open Spaces grass cutting and maintenance**

**Lot 4. Verges and Public Footpaths grass cutting**

Small and medium-sized enterprises (SME)

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## **Submission**

## Enquiry deadline

5 January 2026, 5:00pm

## Tender submission deadline

12 January 2026, 12:00pm

## Submission address and any special instructions

[https://www.saintenoderparishcouncil.org.uk/Tenders\\_50226.aspx](https://www.saintenoderparishcouncil.org.uk/Tenders_50226.aspx)

Email: [tenders@saintenoderparishcouncil.org.uk](mailto:tenders@saintenoderparishcouncil.org.uk)

By Post; St Enoder Parish Council, Foxleigh, Treviglas Lane, Probus, Truro TR2 4LH

## Tenders may be submitted electronically

Yes

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## Award criteria

Name	Type	Order of importance
Price	Price	1
Questionnaire regarding qualifications	Quality	2
Satisfactory references	Quality	3

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## Procedure

## Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[Maintenance duties open cemeteries 2026- tender spec.pdf](#)

[Maintenance duties 2026 churchyard and old cem - tender spec.pdf](#)

[Tender Spec Play Areas and Open Spaces with plans.pdf](#)

[Verges and Footpaths Spec for Tenders 2026.pdf](#)

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## Contracting authority

### St Ender Parish Council

- Public Procurement Organisation Number: PNZB-8768-HMXP

Foxleigh, Treviglas Lane, Probus

Truro

TR2 4LH

United Kingdom

Email: [clerk@saintenoderparishcouncil.org.uk](mailto:clerk@saintenoderparishcouncil.org.uk)

Website: <http://www.saintenoderparishcouncil.org.uk>

Region: UKK30 - Cornwall and Isles of Scilly

Organisation type: Public authority - sub-central government