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Tender

## **Asset Management Solution for Property & Finance Services**

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074086

Procurement identifier (OCID): ocds-h6vhtk-05e1c0

Published 14 November 2025, 3:19pm

### **Scope**

### **Reference**

PS2923

### **Description**

Caerphilly County Borough Council is reviewing its asset management applications to consolidate multiple systems into a single solution through a tender process. The new system must comprehensively manage corporate assets including estate, land ownership, surveys, properties, finance and insurance.

### **Total value (estimated)**

- £1,500,000 excluding VAT
- £1,800,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2036
- 10 years

Description of possible extension:

The contract can be extended for a period of 60 months renewable on a two year or yearly basis.

### **Options**

The right to additional purchases while the contract is valid.

The Council reserves the right to purchase additional licences or services from the successful supplier that relate to the subject matter of the contract.

### **Main procurement category**

Services

### **CPV classifications**

- 72000000 - IT services: consulting, software development, Internet and support

### **Contract locations**

- UKL - Wales

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## **Participation**

### **Legal and financial capacity conditions of participation**

Information is provided in the Proactis eTendering system

### **Technical ability conditions of participation**

Information is provided in the Proactis eTendering system

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

5 December 2025, 12:00am

### **Submission type**

Tenders

## **Tender submission deadline**

15 December 2025, 12:00am

## **Submission address and any special instructions**

Tenders must be submitted via the Proactis eTendering system:

<https://supplierlive.proactisp2p.com/Account/Login>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

- Welsh
- English

## **Award decision date (estimated)**

19 February 2026

## **Recurring procurement**

Publication date of next tender notice (estimated): 14 January 2030

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
System Demonstration	The top three scoring bidders (quality questions plus price) will be invited to provide a system demonstration, questions are provided in the Proactis eTendering system.	Quality	40.00%
Price	Completion of the pricing schedule and uploading to the Proactis eTendering system.	Price	35.00%
Quality Questions	Response to quality questions set out in the Proactis eTendering system.	Quality	25.00%

## Other information

### Payment terms

In line with the contract terms and conditions

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

This procurement will follow a multi-stage evaluation process under the Competitive Flexible Procedure, in accordance with the Procurement Act 2023. The stages are:

Stage 1: Compliance - Assessment of mandatory requirements (Pass/Fail).

Stage 2: Social Value - Evaluation of proposed social value contributions (Pass/Fail).

Stage 3: Quality - Scored responses to quality questions (25%).

Stage 4: Price - Assessment of priced submissions (35%).

Stage 5: System Demonstration - Demonstration by top-scoring bidders (40%).

Stage 6: Preferred Bidder Stage - Final clarifications and due diligence (not scored).

Stage 7: Contract Award - Formal award to the preferred bidder.

Only bidders passing the compliance stage will proceed to scoring. The top three bidders (based on combined scores from Quality and Price) will be invited to the system demonstration. In the event of a tie, all tied bidders will be invited.

### **Justification for not publishing a preliminary market engagement notice**

Pre market engagement was undertaken as part of a previous tender process under PCR2015, however no responses were received for this element of the tender and therefore a new tender process is being undertaken in line with PA23.

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## Documents

### Documents to be provided after the tender notice

Tender documents can be accessed via the Proactis eTendering system:

<https://supplierlive.proactisp2p.com/Account/Login>

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## Contracting authority

### Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Jessica Thomas

Email: [thomaj11@caerphilly.gov.uk](mailto:thomaj11@caerphilly.gov.uk)

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales