

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/074031-2025>

Tender

## **Catering Provision at South Wales Fire Service Headquarters**

South Wales Fire and Rescue Service

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074031

Procurement identifier (OCID): ocids-h6vhtk-05e197

Published 14 November 2025, 2:28pm

### **Scope**

### **Reference**

SWT038

### **Description**

This invitation to Tender (ITT) has been issued by the Contracting Authority who are seeking to award a below-threshold contract for the provision of Catering at South Wales Fire and Rescue Service Headquarters.

The aim of this process is to select a company to provide a facility offering refreshments to staff and visitors in the canteen area and also hospitality associated with meetings, conferences and training events.

The canteen will serve as a social anchor point for staff. In addition to providing meals and refreshments, it will also function as a neutral, inclusive space that fosters informal interaction, cross-team collaboration, and cultural cohesion supporting the wellbeing of South Wales FRS staff.

### **Total value (estimated)**

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 31 March 2026 to 30 March 2027
- Possible extension to 30 March 2029
- 3 years

Description of possible extension:

Options to extend annually for an additional two years following expiry of initial contract period

### **Main procurement category**

Services

### **CPV classifications**

- 55520000 - Catering services

### **Contract locations**

- UKL15 - Central Valleys

---

## **Participation**

### **Conditions of participation**

All conditions of participation are outlined in the tender pack

### **Particular suitability**

Small and medium-sized enterprises (SME)

---

## **Submission**

### **Enquiry deadline**

3 December 2025, 5:00pm

### **Tender submission deadline**

12 December 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.sell2wales.gov.wales>

**Tenders may be submitted electronically**

Yes

---

## Award criteria

Name	Description	Type
Quality	Quality of Service provision	Quality
Price	Subsidy Required	Price
Social Value	Social Value Considerations	Quality

## Weighting description

Quality

---

## Procedure

### Procedure type

Below threshold - open competition

---

## Documents

### Associated tender documents

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352082](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352082)

ITT Part 1

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352083](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352083)

ITT Part 2

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352084](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352084)

Appendix 1 - Canteen Area

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352085](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352085)

Appendix 2 - Canteen Images

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352086](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352086)

Appendix 3 - Staff Attendance

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352087](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352087)

Appendix 4 - Business Continuity

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=352088](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=352088)

## Appendix 5 - Terms and Conditions

---

### Contracting authority

#### South Wales Fire and Rescue Service

- Public Procurement Organisation Number: PQMW-9436-MMYZ

South Wales Fire and Rescue Service Headquarters

Llantrisant

CF72 8LX

United Kingdom

Contact name: Lee Bunkham

Telephone: 01443 232000

Email: [L-Bunkham@southwales-fire.gov.uk](mailto:L-Bunkham@southwales-fire.gov.uk)

Website: <https://www.southwales-fire.gov.uk>

Region: UKL15 - Central Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales