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Tender

STH - Debt Collection Services

Sheffield Teaching Hospitals NHS Foundation Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-074010

Procurement identifier (OCID): ocds-h6vhtk-04fda8 ([view related notices](#))

Published 14 November 2025, 1:55pm

Scope

Reference

C350311

Description

Provision of External Debt Collection Agency Services

Total value (estimated)

- £140,000 excluding VAT
- £168,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 16 March 2026 to 15 March 2028
- Possible extension to 15 March 2030
- 4 years

Description of possible extension:

The initial contract term shall be 2 years with the potential for 2(1+1) Years in Contract extension.

Main procurement category

Services

CPV classifications

- 79940000 - Collection agency services
- 75231100 - Law-courts-related administrative services

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

24 November 2025, 12:00pm

Tender submission deadline

15 December 2025, 1:00pm

Submission address and any special instructions

To express interest and participate in the tender, please register and apply via Atamis e-sourcing portal <https://health-family.force.com/s/Welcome>.

Should Tenderers have any queries, or having problems using the portal, they should contact Helpdesk at:

Phone: 0800 9956035

E-mail: support-health@atamis.co.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

26 February 2026

Award criteria

Name	Type	Weighting
Commercial Questionnaire	Cost	45.00%
Technical Questionnaire	Quality	45.00%
Social Value	Quality	10.00%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

https://atamis-1928.lightning.force.com/lightning/r/ProSpend__Supplier_Documents_Folder__c/a0uSr000006hCFNIA2/view

Contracting authority

Sheffield Teaching Hospitals NHS Foundation Trust

- Public Procurement Organisation Number: PYZV-3517-VQCJ

Royal Hallamshire Hospital, Glossop Road

Sheffield

S10 2JF

United Kingdom

Contact name: Uduakobong Udokang

Email: uduakobong.udokang@nhs.net

Website: <https://www.sth.nhs.uk>

Region: UKE32 - Sheffield

Organisation type: Public authority - central government