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Planning

Servicing of Air Conditioning Equipment and Associated Works

Luton Council

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-073543

Procurement identifier (OCID): ocds-h6vhtk-05a024 ([view related notices](#))

Published 13 November 2025, 1:37pm

Scope

Reference

791331

Description

Servicing of Air Conditioning Equipment and Associated Works.

Maintenance predominately relates to servicing of air conditioning units, air handling units and fan coiled units.

Contractor responsibilities will include:

- planned preventative maintenance
- emergency call-outs and emergency maintenance
- rectification of defects and carrying out repairs

- minor alterations
- installation of new facilities and equipment
- condition surveys and the preparation of a forward maintenance plan
- statutory examinations and competent person duties
- identification of maintenance needs, planning, controlling and managing the maintenance regime in compliance with best industry practice and statutory requirements

Total value (estimated)

- £750,000 excluding VAT
- £900,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 March 2026 to 1 March 2029
- Possible extension to 1 March 2031
- 5 years

Description of possible extension:

possible extension: 1 x 2 years

Main procurement category

Services

CPV classifications

- 50700000 - Repair and maintenance services of building installations
- 45331200 - Ventilation and air-conditioning installation work

Contract locations

- UKH21 - Luton

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

21 November 2025

Enquiry deadline

15 December 2025, 5:00pm

Tender submission deadline

18 December 2025, 5:00pm

Submission address and any special instructions

<https://procontract.due-north.com>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

19 January 2026

Recurring procurement

Publication date of next tender notice (estimated): 1 July 2030

Award criteria

Name	Type	Weighting
Price	Price	50.00%
Experience	Quality	10.00%
Delivery	Quality	10.00%

Name	Type	Weighting
Monitoring and Reporting	Quality	10.00%
Skills, Experience and Resourcing of Key Personnel	Quality	10.00%
Social Value	Quality	10.00%

Other information

Payment terms

As per T&Cs

Procedure

Procedure type

Open procedure

Contracting authority

Luton Council

- Public Procurement Organisation Number: PWCV-4283-GVPW

Town Hall

Luton

LU1 2BQ

United Kingdom

Email: procurement@luton.gov.uk

Website: <http://www.luton.gov.uk>

Region: UKH21 - Luton

Organisation type: Public authority - sub-central government