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Tender

Special Education Needs and Disabilities Information, Advice and support Service (SENDIASS)

Medway Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-073491

Procurement identifier (OCID): ocds-h6vhtk-05df06

Published 13 November 2025, 12:07pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

984943748

Description

Medway Council's Education and SEND Division is looking to commission Medway's Special Educational Needs and Disabilities support, advice, and information service (SENDIASS) for children, young people, and their parents / carers.

The Local Authority invites applications from suitably qualified providers who can deliver:

- A high-quality service which improves our families understanding and enables them to make informed choices and participate in decisions.
- Legally based information, impartial advice and confidential support delivered primarily via website, social media, telephone, email, and face-to-face support from a trained Information Advice Support (IAS) practitioner on request.

Contract is anticipated to commence on Monday 1st April 2026.

To view this notice, please click here:

<https://www.kentbusinessportal.org.uk/delta/viewNotice.html?noticeId=994163675>

Total value (estimated)

- £360,000 excluding VAT
- £432,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2029
- 3 years

Description of possible extension:

1 x 12 month Extension

Main procurement category

Services

CPV classifications

- 80340000 - Special education services

Contract locations

- UKJ41 - Medway

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 November 2025, 5:00pm

Tender submission deadline

10 December 2025, 12:00pm

Submission address and any special instructions

<https://www.kentbusinessportal.org.uk/respond/K3Q8CAMGE6>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

30 January 2026

Award criteria

Name	Type	Weighting
Quality	Quality	75%
Price	Price	20%
Social Value	Cost	5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Contracting authority

Medway Council

- Public Procurement Organisation Number: PWYH-3898-LDQR

Gun Wharf, Dock Road

Chatham

ME4 4TR

United Kingdom

Contact name: Graham Neil Thomas

Email: graham.thomas1@medway.gov.uk

Region: UKJ41 - Medway

Organisation type: Public authority - sub-central government