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Tender

## Provision of Internal Audit Services

ADVANCE HOUSING AND SUPPORT LTD

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

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Procurement identifier (OCID): ocds-h6vhtk-05dff3

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## Scope

## Reference

ADV-IA-2025

## Description

Advance, a not-for-profit organisation and Registered Provider of Social Housing, invites tenders for the provision of Internal Audit Services. The contract will start on 1 April 2026 for a minimum of 3 years, with options to extend up to 5 years. Services include delivery of a risk-based internal audit plan, reporting to the Audit & Risk Committee, and providing assurance on governance, risk management, and internal controls.

Contract Details:

Estimated Value: £178,000 (over 5 years)

Contract Start Date: 1 April 2026

Duration: Minimum 3 years, with options to extend up to 5 years

Location: Witney, Oxfordshire (with potential national scope)

Key Dates:

Clarification Deadline: 11 December 2025

Submission Deadline: 18 December 2025 at 1:00 PM

Presentations and Interviews: Week commencing 5 January 2026

Evaluation will be based on the Most Economically Advantageous Tender (MEAT), with weightings of 60% quality and 40% price.

Full ITT documents are available upon request from [kayleigh.sterland-smith@advanceuk.org](mailto:kayleigh.sterland-smith@advanceuk.org).

### **Total value (estimated)**

- £178,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

Initial 3 year contract with option to extend for two additional years. Potentially beyond if successful in re-tender process

## **Main procurement category**

Services

## **CPV classifications**

- 79212200 - Internal audit services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

### **Conditions of participation**

Minimum Requirements:

Bidders must demonstrate experience in providing internal audit services to similar organisations, hold appropriate professional qualifications, and maintain professional

indemnity insurance.

Full conditions and specifications can be found in the attached documents (Document A & Document B).

Full ITT documents are available upon request from [kayleigh.sterland-smith@advanceuk.org](mailto:kayleigh.sterland-smith@advanceuk.org).

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## **Submission**

### **Enquiry deadline**

11 December 2025, 11:59pm

### **Tender submission deadline**

18 December 2025, 1:00pm

### **Electronic auction will be used**

Yes

### **Submission address and any special instructions**

Email to [kayleigh.sterland-smith@advanceuk.org](mailto:kayleigh.sterland-smith@advanceuk.org)

or by post (marked "Tender - Advance Internal Auditors")

### **Tenders may be submitted electronically**

No

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## Award criteria

Name	Description	Type	Weighting
Quality	Quality total = 60%, broken down as: Organisation Experience - 10% Proposal - 20% Contract Implementation - 10% Contract Management - 10% Social Value - 5% Business Continuity - 5%	Quality	60%
Price	Quality total = 60%, broken down as: Organisation Experience - 10% Proposal - 20% Contract Implementation - 10% Contract Management - 10% Social Value - 5% Business Continuity - 5%	Price	40%

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[Document A- ITT Advance Internal Audit Services- FTS.pdf](#)

[Document B - Requirements & Specifications.pdf](#)

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## Contracting authority

### ADVANCE HOUSING AND SUPPORT LTD

- Companies House: IP21143R
- Public Procurement Organisation Number: PXRR-9619-BMPG

2 Witan Way

Witney

OX28 6FH

United Kingdom

Email: [philip.jackson@advanceuk.org](mailto:philip.jackson@advanceuk.org)

Website: <http://www.advanceuk.org>

Region: UKJ14 - Oxfordshire

Organisation type: Public authority - sub-central government

