

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/072900-2025>

Contract

CPH123 Grant Fulfilment Service

Derbyshire County Council

F03: Contract award notice

Notice identifier: 2025/S 000-072900

Procurement identifier (OCID): ocds-h6vhtk-05deed

Published 11 November 2025, 3:30pm

Section I: Contracting authority

I.1) Name and addresses

Derbyshire County Council

County Hall

Matlock

DE43AG

Contact

Jayne Smith

Email

jayne.smith@derbyshire.gov.uk

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CPH123 Grant Fulfilment Service

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The contract relates to the provision of grant fulfilment services to residents of Derbyshire in relation to financial hardship or support schemes administered by the Authority. The provider will:

Process resident applications referred by the Authority

Deliver urgent support to vulnerable residents.

Source, procure, and distribute goods and services (e.g. household appliances and bacs payments)

Processing in excess of 2072 individual transaction per annum with full compliance with data protection, safeguarding and financial controls.

Ensure accurate transaction-level reporting and auditability

Provide a complete end to end solution without fragmenting the requirements across multiple contracts or systems.

The service must operate within the Authority's legal duties under welfare support legislation, while ensuring security, safeguarding, and auditability.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services. Where an inflationary increase is required for operational costs this will be capped to the Public Health grant increases. Previous notice reference: 2025/S 000-000651

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £102,000

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

Main site or place of performance

Within the geographical area of Derbyshire (excluding Derby City)

II.2.4) Description of the procurement

The contract relates to the provision of grant fulfilment services to residents of Derbyshire in relation to financial hardship or support schemes administered by the Authority. The provider will:

Process resident applications referred by the Authority

Deliver urgent support to vulnerable residents.

Source, procure, and distribute goods and services (e.g. household appliances and bacs payments)

Processing in excess of 2072 individual transaction per annum with full compliance with data protection, safeguarding and financial controls.

Ensure accurate transaction-level reporting and auditability

Provide a complete end to end solution without fragmenting the requirements across multiple contracts or systems.

The service must operate within the Authority's legal duties under welfare support legislation, while ensuring security, safeguarding, and auditability.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services. Where an inflationary increase is required for operational costs this will be capped to the Public Health grant increases. Previous notice reference: 2025/S 000-000651.

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

Family Fund Trading (trading as Family Fund Business Services) is the only known provider with the technical capability to deliver the full scope of grant fulfilment services as a single, integrated solution. No other provider offers a comparable service that combines referral handling, procurement, distribution, payments and reporting within a unified, audit-compliant platform.

Alternative delivery models would require multiple providers and contracts, resulting in technical fragmentation, reduced accountability, and increased risk to service quality and data security. Replicating the solution through separate contracts or in-house arrangements would introduce significant operational and technical inefficiencies, undermine auditability, and delay delivery of urgent support to vulnerable residents.

Therefore, there is no reasonable technical substitute capable of delivering the service to the required standard, and the use of Regulation 32(2)(b)(ii) is justified.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2099/S 001-999999](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

21 October 2025

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Family Fund Trust

London

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £102,000

Total value of the contract/lot: £102,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court (Technology and Construction Court

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Derbyshire County Council will incorporate a minimum 10 calendar days (or 15 if non electronic or fax methods used) standstill period at the point information on the award of the contract is communicated to the relevant economic operators. Debriefing by the Council shall be in accordance with the Public Contracts Regulation 2015 (as amended) (the Regulations). Such information should be requested from the addressee in Section 1.1. If an appeal regarding the award of the contract has not been successfully resolved the Regulations provide for the aggrieved parties who are of the opinion that they have been harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought as soon as possible.