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Tender

TD2327 - Driver Training and Assessments

Derby City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-072415

Procurement identifier (OCID): ocds-h6vhtk-05ddb8

Published 10 November 2025, 1:32pm

Scope

Reference

TD2327

Description

Derby City Council (The Council) is undertaking this procurement to establish a contract for the provision of driver training and assessments.

This will include professional LGV/HGV training (Category C and C + E) training and driving assessments of all drivers prior to using the DCC fleet to ensure their roadworthiness to drive the type of vehicle required as part of their role at the Council. There will also be the need for CPC (Certificate of Professional Competence) training, and specific driver related training as and when required.

The initial contract period is 3 years; the contract is estimated to commence 1 March 2026 and expire 28 February 2029. There will be an option to extend the contract for 2 years in annual increments, subject to satisfactory performance, business needs and mutual agreement. Maximum contract period is 5 years.

Prices shall be fixed for the first 12 months from the commencement date; thereafter any increment shall be once per year. Any increase will need to be submitted in writing with a clear demonstration detailing the reasoning for the price increase. Any price increase must not exceed the Consumer Price Index (CPI), and price increase will not be implemented until agreement from the Council.

For this contract, Derby City Council expects that the following changes may take place during the contract term:

- Change in vehicle make or model - The Council may need to switch to different types or brands of vehicles during the contract.

- Fleet size changes - The number of vehicles required may increase, which could affect the overall contract cost.

- oThe Council anticipate that due to the creation of the East Midlands Combined County Authority (EMCCA) there may result in changed to the council structures and service delivery For this contract it is anticipated that the effects of EMCCA may lead to an increased Fleet size and structure.

- Change in service areas - The geographical area may change, particularly if there are updates due to Local Government Reorganisation (LGR).

- oLocal Government Reorganisation (LGR) is underway in several areas across the country and may result in changes to council structures, service delivery and responsibilities, and geographical coverage during the life of the contract. For this contract

it is anticipated that the effects of LGR may lead to an increased Fleet size and structure.

- o The core contract value, estimated at £448,000.00, based on known current service Requirements

- oAn additional estimated value of £224,000.00 to reflect potential future changes in service scope or volume linked to LGR / EMCCA. It is unknown at this stage how this value will be split.

These are not guaranteed changes but are to provide early notice to ensure they can be factored into your planning.

Total value (estimated)

- £672,000 excluding VAT
- £806,400 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 March 2026 to 28 February 2029
- Possible extension to 28 February 2031
- 5 years

Description of possible extension:

2 years in annual increments

Main procurement category

Services

CPV classifications

- 80510000 - Specialist training services

Contract locations

- UKF11 - Derby

Submission

Enquiry deadline

28 November 2025, 5:00pm

Tender submission deadline

8 December 2025, 12:00pm

Submission address and any special instructions

www.eastmidstenders.org

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

16 January 2026

Recurring procurement

Publication date of next tender notice (estimated): 1 September 2030

Award criteria

Name	Type	Weighting
Price	Price	50%
Quality	Quality	50%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<http://www.eastmidtenders.org>

Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

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Derby

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Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government