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Tender

## Temporary Worker Contract

Thanet District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-072224

Procurement identifier (OCID): ocds-h6vhtk-05db6b

Published 7 November 2025, 7:05pm

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### Scope

### Reference

T656

### Description

Thanet District Council wishes to select and appoint suitable agencies/suppliers for the provision of a Temporary Worker Contract and invites prospective Suppliers to submit a Tender to meet the Employer's requirements. The supplier will be required to provide temporary staff to the Council for operational and admin roles for Cleansing Services, Neighbourhoods, Public Realm and Tenant & Leaseholder Services. Such circumstances include maternity leave or long and short-term sickness, seasonal or temporary peaks in workload, or where there is uncertainty regarding future funding.

It is proposed that the Framework Agreement list will comprise of a minimum of 3 and a maximum of 4 suitably qualified and experienced agencies/suppliers. The framework call-off arrangements are based on two Groups. Group 1 will be Direct Award and Group 2 will

be a Mini Competition.

The Contract is anticipated to commence upon March 2026 for a duration of 3 years, with one option to extend at 12 months, at the sole discretion of the Council.

Important Information: All procurement documents are attached to the notice and available for suppliers to download from the Kent Business Portal ([www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)) and complete according to instructions contained. Access code is: 7VVVS8897J.

The procurement process will be undertaken on the basis of formal Tenders. Evaluation will be on the basis of criteria and methodology as set out in the Invitation to Tender document.

Any clarifications or questions must be submitted via the Message area of the Kent Business Portal by no later than 14.00hrs on 24 November 2025.

Completed tender documents must be submitted electronically via the Kent Business Portal by no later than 14.00hrs on 4 December 2025.

To view this notice, please click here:

<https://www.kentbusinessportal.org.uk/delta/viewNotice.html?noticeId=992959532>

### **Total value (estimated)**

- £3,300,000 excluding VAT
- £3,960,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 23 March 2026 to 22 March 2029
- Possible extension to 23 March 2030
- 4 years, 1 day

Description of possible extension:

There is one option to extend the contract by 12 months.

## **Main procurement category**

Services

## **CPV classifications**

- 79620000 - Supply services of personnel including temporary staff

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

24 November 2025, 2:00pm

### **Tender submission deadline**

4 December 2025, 2:00pm

## Submission address and any special instructions

All procurement documents are attached to the notice and available for suppliers to download from the Kent Business Portal at <https://www.kentbusinessportal.org.uk/> and complete according to instructions contained. Access code is: 7VVVS8897J

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

21 January 2026

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## Award criteria

| Name        | Description | Type    | Weighting |
|-------------|-------------|---------|-----------|
| Criterion 2 | Cost        | Cost    | 60%       |
| Criterion 1 | Quality     | Quality | 40%       |

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## Other information

## Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Contracting authority

### Thanet District Council

- Public Procurement Organisation Number: PYDQ-9172-CNVV

PO Box 9, Cecil Street

Margate

CT9 1XZ

United Kingdom

Contact name: TDC Procurement

Email: [procurement@thanet.gov.uk](mailto:procurement@thanet.gov.uk)

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government