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Tender

## **The Supply of Premium Pencils**

Yorkshire Purchasing Organisation

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-072147

Procurement identifier (OCID): ocds-h6vhtk-051471 ([view related notices](#))

Published 7 November 2025, 3:46pm

### **Scope**

### **Reference**

0001294

### **Description**

YPO are looking for Suppliers to be appointed onto a Framework Agreement following a Competitive Tendering Procedure for the supply of Premium Pencils for use primarily in the education market and local authority sectors. This Framework is designed to meet the needs of YPO by establishing an agreement for Suppliers to deliver stock into YPO's distribution centre in Wakefield, West Yorkshire.

### **Commercial tool**

Establishes a framework

### **Total value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2030
- 4 years

### **Options**

The right to additional purchases while the contract is valid.

Any resulting Contract shall be deemed to cover any item that can be supplied by the successful Tenderer(s) over the life of the Contract within the scope of the lot awarded.

### **Main procurement category**

Goods

### **CPV classifications**

- 30192130 - Pencils

### **Contract locations**

- UKE45 - Wakefield

## **Lot 1. School colouring pencils**

### **Description**

This lot is for School colouring pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Jumbo School Colouring Pencils**

### **Description**

This lot is for Jumbo School Colouring Pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Eco colouring pencils**

### **Description**

This lot is for Eco colouring pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Premium Colouring Pencils**

### **Description**

This lot is for Premium Colouring Pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Sketching Pencils**

### **Description**

This lot is for Sketching Pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 6. HB School and office Pencils**

### **Description**

This lot is for HB School and office Pencils

### **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Lot 7. Graphite and Charcoal**

### **Description**

This lot is for Graphite and Charcoal

## **Lot value (estimated)**

- £6,000,000 excluding VAT
- £7,500,000 including VAT

Framework lot values may be shared with other lots

## **Same for all lots**

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

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## **Framework**

### **Maximum number of suppliers**

Unlimited

### **Maximum percentage fee charged to suppliers**

3%

### **Framework operation description**

This Framework is designed to meet the needs of YPO by establishing an agreement for Suppliers to deliver stock into YPO's distribution centre in Wakefield, West Yorkshire.

For the purposes of this Framework Agreement YPO has classified the Call-off route as an Award Without Competition

The mechanism for Supplier selection for an Award Without Competition will be as follows:

- Mechanism for Lots with only one supplier will be based on awarding without competition to the sole provider within that Lot.
- Mechanism for Lots with multiple suppliers will be based on YPO stock turnover and the number of products currently in stock within YPO's distribution centre.

For an Award Without Competition, a mechanism for determining price payable will be as follows:

- o Tenders Response to the Pricing Schedule
- o The Supplier Price List which will showcase additional products which the Supplier can provide under the scope of the Lot bid for to be available to buy using an Award without Competition mechanism.

## **Award method when using the framework**

Without competition

## **Contracting authorities that may use the framework**

Establishing party only

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. School colouring pencils**

**Lot 2. Jumbo School Colouring Pencils**

**Lot 3. Eco colouring pencils**

**Lot 4. Premium Colouring Pencils**

**Lot 5. Sketching Pencils**

**Lot 6. HB School and office Pencils**

**Lot 7. Graphite and Charcoal**

Please refer to procurement documents

## **Technical ability conditions of participation**

**Lot 1. School colouring pencils**

**Lot 2. Jumbo School Colouring Pencils**

**Lot 3. Eco colouring pencils**

**Lot 4. Premium Colouring Pencils**

**Lot 5. Sketching Pencils**

**Lot 6. HB School and office Pencils**

**Lot 7. Graphite and Charcoal**

Please refer to procurement documents

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## **Submission**

### **Enquiry deadline**

5 December 2025, 2:00pm

### **Tender submission deadline**

19 December 2025, 2:00pm

### **Submission address and any special instructions**

<https://procontract.due-north.com/register?ReadForm>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

20 March 2026

## **Recurring procurement**

Publication date of next tender notice (estimated): 1 November 2028

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality will be assessed 50% by sample evaluation and 25% quality control methods and procedures in place and 25% marketing support that can be offered.	Quality	35%

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<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	Cost will be evaluated by pricing(CIPFA) of a range of key products that can be offered which will be 75% of the overall score and then rebates will account for 25%.	Price	35%
Social Value and Sustainability	Two questions to be answered around social value and sustainability. This will include specific to product category as well as the overall business strategy.	Quality	20%
Delivery and Customer Service	Lead times, KPI'S and delivery performance plus capacity. One question will be worth the full 10%.	Quality	10%

## **Other information**

### **Description of risks to contract performance**

Product discontinuation

Supply chain

Currency fluctuations

Change in customer buying patterns

Price increases due to market fluctuations

## Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

<https://procontract.due-north.com/register?ReadForm>

Associated documents can be found at <https://procontract.due-north.com/register?ReadForm>

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## Contracting authority

### Yorkshire Purchasing Organisation

- Public Procurement Organisation Number: PMRV-4748-MNJV

41 Industrial Park

Wakefield

WF2 0XE

United Kingdom

Email: [contracts@ypo.co.uk](mailto:contracts@ypo.co.uk)

Website: <https://procontract.due-north.com/register?ReadForm>

Region: UKE45 - Wakefield

Organisation type: Public authority - sub-central government