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Contract

Mole Valley District Council - Inventory Services

Mole Valley District Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071512

Procurement identifier (OCID): ocids-h6vhtk-05950e ([view related notices](#))

Published 6 November 2025, 10:18am

Scope

Description

Mole Valley District Council (MVDC) would like to contract with a sole supplier for the provision of an Inventory and a check-in, check out service for households provided with accommodation through the Council's Private Rented Scheme. This service will be on a call off basis.

This contract is for a sole service provider for the duration of the contract who, when requested, will undertake to provide an Inventory service within the timescale required by the Council. In the event that the successful supplier is not available to provide the services when required, the Council reserves the right to use an alternative supplier for each individual inventory examination that the successful supplier cannot deliver.

The contract will last for an initial period of 3 years, commencing on 22nd November 2025, with the option for a single year's extension. Any extension will be at the Council's discretion.

Contract 1

Supplier

- [J.L.S. Independent Inventories](#)

Contract value

- £65,000 excluding VAT
- £78,000 including VAT

Below the relevant threshold

Date signed

3 November 2025

Contract dates

- 22 November 2025 to 21 November 2028
- Possible extension to 21 November 2029
- 4 years

Description of possible extension:

One option to extend for 12 months only.

Main procurement category

Services

CPV classifications

- 98341100 - Accommodation management services

Procedure

Procedure type

Below threshold - open competition

Supplier

J.L.S. Independent Inventories

11 Spiney Close

Horsham,

RH12 4PL

United Kingdom

Telephone: 07738009363

Email: jls_inventory@yahoo.co.uk

Region: UKJ28 - West Sussex (North East)

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

Mole Valley District Council

- Public Procurement Organisation Number: PLXW-3796-VTMW

Pippbrook

Dorking

RH4 1SJ

United Kingdom

Email: procurement@horsham.gov.uk

Website: <http://www.molevalley.gov.uk>

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government