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Contract

## **NAO Trainee Recruitment and Selection Programme**

National Audit Office

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071483

Procurement identifier (OCID): ocds-h6vhtk-04f812 ([view related notices](#))

Published 6 November 2025, 9:39am

### **Scope**

### **Reference**

CPT\_25\_09

### **Description**

The National Audit Office (NAO) sought a supplier to redesign and deliver its Trainee Recruitment and Selection programme for its Chartered Accountancy Training Scheme with the estimated contract value of £460,000 inclusive of VAT.

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## **Contract 1. NAO Trainee Recruitment and Selection Programme**

### **Supplier**

- Cappfinity Limited

### **Contract value**

- £337,500 excluding VAT
- £405,000 including VAT

Above the relevant threshold

### **Date signed**

23 October 2025

### **Contract dates**

- 23 October 2025 to 22 October 2027
- Possible extension to 22 October 2029
- 4 years

Description of possible extension:

The contract will run for a initial 2 years from Thursday 23rd October 2025 to Friday 22nd October 2027 with 2, 12 months extension to Monday 22nd October 2029.

### **Main procurement category**

Services

### **CPV classifications**

- 79600000 - Recruitment services

### **Contract locations**

- UK - United Kingdom

### **Justification for not setting key performance indicators**

While KPIs have been set for this Trainee Recruitment and Selection Programme contract, in accordance with Section 52 of the Procurement Act 2023, the requirement to publish Key Performance Indicators applies only to public contracts with an estimated value exceeding £5 million. As the estimated value of this contract is £405,000, this threshold is not met, and therefore the obligation to publish the KPIs does not apply.

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### **Other information**

#### **Conflicts assessment prepared/revised**

Yes

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### **Procedure**

#### **Procedure type**

Open procedure

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## Supplier

### Cappfinity Limited

- Companies House: 6802155
- Public Procurement Organisation Number: PGNB-6961-LNJT

2230-2235, Regents Court, Business Park, The Crescent,

Birmingham

B37 7YE

United Kingdom

Email: [hello@cappfinity.com](mailto:hello@cappfinity.com)

Website: <https://cappfinity.com/>

Region: UKG32 - Solihull

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. NAO Trainee Recruitment and Selection Programme

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## Contracting authority

### National Audit Office

- Public Procurement Organisation Number: PBHM-8926-YDNL

157-197 Buckingham Palace Road

London

SW1W 9SP

United Kingdom

Email: [NAO.Procurement@nao.org.uk](mailto:NAO.Procurement@nao.org.uk)

Region: UKI32 - Westminster

Organisation type: Public authority - central government