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Contract

NAO Trainee Recruitment and Selection Programme

National Audit Office

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071483

Procurement identifier (OCID): ocds-h6vhtk-04f812 ([view related notices](#))

Published 6 November 2025, 9:39am

Scope

Reference

CPT_25_09

Description

The National Audit Office (NAO) sought a supplier to redesign and deliver its Trainee Recruitment and Selection programme for its Chartered Accountancy Training Scheme with the estimated contract value of £460,000 inclusive of VAT.

Contract 1. NAO Trainee Recruitment and Selection Programme

Supplier

- Cappfinity Limited

Contract value

- £337,500 excluding VAT
- £405,000 including VAT

Above the relevant threshold

Date signed

23 October 2025

Contract dates

- 23 October 2025 to 22 October 2027
- Possible extension to 22 October 2029
- 4 years

Description of possible extension:

The contract will run for a initial 2 years from Thursday 23rd October 2025 to Friday 22nd October 2027 with 2, 12 months extension to Monday 22nd October 2029.

Main procurement category

Services

CPV classifications

- 79600000 - Recruitment services

Contract locations

- UK - United Kingdom

Justification for not setting key performance indicators

While KPIs have been set for this Trainee Recruitment and Selection Programme contract, in accordance with Section 52 of the Procurement Act 2023, the requirement to publish Key Performance Indicators applies only to public contracts with an estimated value exceeding £5 million. As the estimated value of this contract is £405,000, this threshold is not met, and therefore the obligation to publish the KPIs does not apply.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Supplier

Cappfinity Limited

- Companies House: 6802155
- Public Procurement Organisation Number: PGNB-6961-LNJT

2230-2235, Regents Court, Business Park, The Crescent,

Birmingham

B37 7YE

United Kingdom

Email: hello@cappfinity.com

Website: <https://cappfinity.com/>

Region: UKG32 - Solihull

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. NAO Trainee Recruitment and Selection Programme

Contracting authority

National Audit Office

- Public Procurement Organisation Number: PBHM-8926-YDNL

157-197 Buckingham Palace Road

London

SW1W 9SP

United Kingdom

Email: NAO.Procurement@nao.org.uk

Region: UKI32 - Westminster

Organisation type: Public authority - central government