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Tender

25/020 The Provision of the Storage, Maintenance & Installation of Christmas Lights

Tamworth Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-071454

Procurement identifier (OCID): ocids-h6vhtk-05db75

Published 6 November 2025, 8:51am

Scope

Reference

25/020

Description

Tamworth Borough Council is seeking an experienced and qualified Tenderer to fully manage the installation, maintenance and removal of the Christmas lights and associated electrical installations within Tamworth town centre and agreed delegated areas. The Council provides an extremely successful Christmas event featuring local entertainment, businesses, agencies and members of the public. This event has proved both popular and successful for many years and is focussed on the countdown to "Switching on the Lights" which is the finale of an important day in the calendar for both the Council and the public which it proudly serves. The Contractor will be expected to manage the removal of the Christmas lights for January 2026 and subsequently the installation, maintenance and removal for the Christmas periods of 2026/2027, 2027/2028 and the installation and maintenance for Christmas period 2028 in support of this event.

Total value (estimated)

- £108,239 excluding VAT
- £129,887 including VAT

Below the relevant threshold

Contract dates (estimated)

- 6 January 2026 to 31 December 2028
- Possible extension to 31 December 2029
- 3 years, 11 months, 26 days

Description of possible extension:

1 year

Main procurement category

Services

CPV classifications

- 92000000 - Recreational, cultural and sporting services

Contract locations

- UKG2 - Shropshire and Staffordshire
-

Submission

Enquiry deadline

4 December 2025, 2:00pm

Tender submission deadline

4 December 2025, 2:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/tamworthbc>

Tenders may be submitted electronically

Yes

Award criteria

The Award Criteria is Price 50%, Quality 45% and Social Value 5%. There are 4 Quality Questions.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[ITT - Instructions to Tenderers.docx](#)

[Appendix 2 - Proposal Submission Form.docx](#)

[Schedule 2 - Price Breakdown \(002\) xmas lights.doc](#)

[Appendix 3 - ADDITIONAL INFORMATION.docx](#)

[Schedule 3 - Form of Tender.docx](#)

[Schedule 4 Draft Contract.docx](#)

Contracting authority

Tamworth Borough Council

- Public Procurement Organisation Number: PTDD-5754-QXLV

Marmion House, Lichfield Street

Tamworth

B79 7BZ

United Kingdom

Email: procurement@tamworth.gov.uk

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government